



Academic Senate
College of the Siskiyous
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www.siskiyous.edu/academicsenate/

Academic Senate Executive Meeting Minutes

April 23, 2019 (Convened at 8:00 am) in DLC Rm #4

Attendees: Jayne Turk (President), Neil Carpentier-Alting (Vice President), Andrea Craddock (Secretary), Katie Gale (At Large), Ron Slabbinck (At Large), and Ed Kephart (At Large)

A. *Approval of Minutes*

- ❖ Minutes were approved.

B. *Discussion Items*

- ❖ **Write-in Candidates for Academic Senate election** – Mike Tischler has agreed to be the write-in candidate for Vice President and Maria Fernandez has agreed to be the write-in candidate for At-Large. Chris Vancil has offered to serve as the Past President on Academic Senate next year.
- ❖ **“State of the College” address**– Jayne has asked other Senate Exec members for their input on important issues to address in the “State of the College” speech.
 - Jayne mentioned she will address in her speech some events that happened this year, as well as what she learned at the ASCCC conference.
 - Neil asked that we address the issue of assessment
 - Ron would like the campus climate to be mentioned in terms of job insecurity and negative perceptions about different groups. Specifically, blanket generalizations are made about different groups (e.g., administrators, faculty, staff), which further divides our campus
 1. Ron also mentioned that faculty bringing matters to the board meetings have facilitated more feedback mechanisms about campus issues.
- ❖ **Administrator Evaluations** – Jayne distributed administrator evaluations at the last Academic Senate meeting. This first round of evaluations will focus on feedback about the President. Jayne will collate these comments and send them to board members. She will type up the comments and submissions will remain anonymous. She will email faculty members and ask that their comments be submitted to her by next Monday (4/29).
 - The second layer of administrator evaluations will focus on other administrators (e.g., Mark Klever, Zach Zweigle, Cora Brownell, Dennis Roberts, and Val Roberts).

- ❖ **Part-Time Faculty Elections Process** – Jayne consulted with the state Academic Senate and they do allow individuals to vote via email. However, they also have a rule that there must be a process in place to confirm that those who are voting are eligible to vote. Thus, any hard copy ballot submitted by a part-time faculty must be signed by that person. If the part-time faculty submits their vote via email, it already contains their virtual signature.
- ❖ **Institutional Master Plan (IMP)** – At the last IPB committee meeting, Alison Varty and Rhonda Brown volunteered to help Nathan collate feedback on the IMP and help integrate information in to the document. Jayne encouraged faculty to continue giving constructive responses on the IMP.
- ❖ **Committee Appointments** – Jayne wanted to figure out the make-up of committees next year so administrators will work with faculty schedules when scheduling their committee meetings. She will encourage faculty members to populate their Outlook calendars for the next academic year so administrators and staff know when faculty are available.
- ❖ **Upcoming Flex Day** – We have a mandatory Flex day on May 24th. This Flex day will be dedicated to the assessment process. Jayne is also offering another Flex day this Saturday, April 27th to share teaching ideas to faculty.

C. Adjourned 8:55 am

