



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094

www.siskiyous.edu/academicsenate/

ACADEMIC SENATE EXECUTIVE COUNCIL MINUTES

Friday, October 28, 2022

10:00 a.m. – 11:00 a.m.

DLC 04

Convened at 10:00

In attendance: Tyler Knudsen, Jayne Turk, Andrea Craddock, Patrice Thatcher-Stephens, Ann Womack, Ron Slabbinck

1. OPEN SESSION

2. OPPORTUNITY FOR PUBLIC COMMENT

3. APPROVAL OF MINUTES

The need for a correction to the adjournment time was noted. The meeting adjourned at 11:03, not 10:03.

4. DISCUSSION AND ACTION ITEMS

- a) Academic Senate Survey Goals: There were 25 responses. Goals were ranked as follows: survey students and faculty about course modalities, increase transparency in budgeting processes in IPB, support for assessment/program review, data task force, department chairs, delineating committee chair obligations, revisiting the DL handbook, and other.

Per Institutional Research, a student survey has already been created and is ready for feedback. The survey was reviewed and the following feedback will be provided:

- Corrections for grammatical errors
- Ask if student is employed on campus
- Ask for age/age range/years since high school attendance
- Ask if modality preference depends on course discipline
- Ask about student location. Do they reside in Siskiyous county?
- How do we get the survey out to representative cross-section of students? Deliver directly in classes?

Academic Senate Officers:
President: Andrea Craddock
Secretary: Ann Womack
At Large: Tyler Knudsen

Vice-President: Patrice Thatcher
At-Large: Jayne Turk
Past President: Ron Slabbinck

- b) Highlight different faculty members at Board of Trustees meetings: May also use Campus Connection if there aren't pressing matters
 - i) Interview instrument: 5-6 standard questions and then choice of unconventional questions
 - ii) Who should we focus on first?: New faculty first, then in reverse seniority
- c) Academic Senate Website: We will add text-based footer with short version of statement to agendas and will also add to other official documents like the constitution.
- d) ASCCC Fall Plenary – Thurs, Nov 3 to Sat, Nov 5: Andrea and Ron will be attending.
- e) Having a Zoom room in case of emergency: We will have a standing alternative remote meeting location in DLC 4 for all full Senate meetings for those who are comfortable attending the full meeting due to COVID concerns.
- f) Limit presentation time in Academic Senate: There is a need to limit time spent presenting information that was included in supporting documents with agenda. Presentations will be limited to 5 minutes to allow time for discussion. Supporting materials must be available to go out with agenda to give faculty time to review, and faculty have an obligation to review the materials. Senators will be reminded of this information in the agenda email for the next meeting.
Release time for different faculty positions: There is a need for accountability to ensure that release time is appropriately allocated. To this end, faculty could be required to identify hours worked for any release time on our office hours schedule. For certain roles, office hours and a commitment to be available to support faculty could be required. It was suggested that this issue be discussed in a meeting between Senate Exec and FA exec and the VPAA. It was also suggested that the Senate be reminded that that 1 LHE is 2 hours a week of work. For the Senate president, it was suggested that they add their availability for drop-in meetings (in-person or Zoom) to office hours schedule and advertise to this to faculty.
- g) Peer evaluation committees: It was noted that peer evaluation committees are faculty-led and that it may be helpful to remind faculty and administrators of this. It was recommended that the FA exec be asked to send out a reminder message.

5. OFFICER REPORTS

- a) President
 - IMT is now Emergency Operations Committee. The President requested another faculty member serve on the committee as Kirk Thomsen is only faculty member on it. Jayne Turk volunteered to serve. It was suggested that someone from ADJ, possibly Leigh Moore, might be a good fit.
 - Andrea has requested meeting of 1-hour/week with the President. Recommended topics of discussion for their meetings included the food service/housing taskforce, faculty prioritization taskforce, the District meeting with the FA (SAS, SLO, GP), Pillar I website, approaching Roseburg for cash and reduced materials for building housing (It was noted that then optics around this might not be positive as this action could be seen as the college trying diverting resources away from community members.), and the question of “who are we?” as a college. This question came up in Enrollment Management, and the committee charged the leadership with answering this question and determining realistic targets.
- b) Vice-President

- c) Secretary
- d) At-Large: Part-time representatives Monica Harle and Nathan Mendes need to be removed from the Exec list and have them noted elsewhere.

Meeting adjourned 11:22 am.

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