

**Academic Senate**

College of the Siskiyous

800 College Avenue

Weed, CA 96094

www.siskiyous.edu/academicsenate/**Academic Senate Meeting Minutes**

May 13, 2019 (Convened at 3:30 pm) in DLC Rm #3 (Weed Campus) and Bldg. 4 Rm #5 (Yreka Campus)

Attendees: Shawn Abbott, Jude Baldwin, David Blink, Rhonda Brown, Liz Carlyle, Neil Carpentier-Alting, Andrea Craddock, Marcy Demetro, Maria Fernandez, Katie Gale, Karen Harper, Sean Kenny, Ed Kephart, Ann Klein, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Tom Powers, Mike Read, Ron Slabbinck, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, and Alison Varty. Dr. Zachary Zweigle, Melissa Green, Dr. Nathan Rexford, Bill Hirt, Carly Zeller, Regina Weston, Sarah Kirby, Patrick McDougall, and Sherry Ackermann were also in attendance.

A. No Public Comment**B. Reading and Approval of Minutes**

- a. David Blink moved to approve minutes. Maria Fernandez seconded. Motion passed.

C. Action / Discussion Items

- a. **Student Equity and Achievement Plan – Melissa Green, Carly Zeller, and Regina Weston (see attached document).** Melissa Green forwarded to the Academic Senate the current Student Equity and Achievement (SEA) plan. It has already passed other committees like Student Services, College Council, and Institutional Planning & Budget (IPB). She needs to have the Academic Senate President, Jayne Turk, sign off on it.
 - Maria Fernandez asked if she could submit some information about distance education (DE) so they can incorporate into their document. Melissa said she would welcome the additional information.
- b. **Institutional master plan (IMP) – Nathan Rexford (see attached document).** Nathan Rexford submitted the most recent IMP draft to the Academic Senate for our review. Nathan recognized the efforts of Rhonda Brown and Alison Varty in putting together this document.
 - They plan to bring the IMP to College Council & IPB by May 15th. In June, the Board will review it for approval.
 - Nathan asked to be alerted if there are any grammatical or spelling errors on the document.
- c. **Mandatory Flex Day –** Dr. Carol Bogue sent out an itinerary for the mandatory Flex Day scheduled for Friday, May 24th. The focus of Flex Day will be on assessment.
 - Jayne will email to faculty the Program Review (PR) and Student Learning Outcome (SLO) manuals
- d. **SLO committee/chair –** Jayne stated that release time is being negotiated for the SLO committee chair. Thus, Jayne would like to set up an SLO committee and select a SLO chair since this is the last Academic Senate meeting until the Fall semester. Mike Read

Academic Senate Officers:*President: Jayne Turk**Secretary: Andrea Craddock**At Large: Ed Kephart**Vice-President: Neil Carpentier-Alting**At-Large: Katie Gale**At Large: Ron Slabbinck*

motioned to set up a SLO committee and select a SLO chair; Neil Carpentier-Alting seconded.

- Jayne indicated that the SLO chair would have a voting seat on the Curriculum committee. He/she would also help disciplines with SLOs and PLOs. He/she would also go to conferences and trainings pertaining to assessment. Release time for the SLO chair would be 3 LHE.
 - Neil Carpentier-Alting, Andrea Craddock, Patrice Thatcher-Stephens, Liz Carlyle, Shirley Louie, and Katie Gale volunteered to serve on the SLO committee. This committee will elect the chair.
 - Neil Carpentier-Alting motioned to accept these faculty members on the SLO committee; Maria Fernandez seconded. Motion passed.
- e. **Program Review deadlines** – Dr. Zweigle and Dr. Rexford have already contacted faculty members who are due for a Program Review next year and will begin meeting with them next week. They plan to begin data gathering over the summer.
- f. **Admin Evaluations – Vote on approving sharing results of evaluations with the Board** – Although Jayne had intended to go in to closed session to discuss President Schoonmaker’s evaluations, she received an email from the President stating that he believes the Academic Senate doesn’t have the right to go into closed session. Thus, without going into a closed session, Jayne shared with the Academic Senate via document camera a composite of the results and comments submitted by faculty members on the President. It was motioned to share evaluation results with the Board; motion passed.
- g. **State of the College Address** – Jayne pointed out that faculty showed up, spoke up, and we mattered. We also accomplished several goals including:
- Passing the Interstate Passport
 - Giving more general education (GE) flexibility to our students
 - Under the guidance of Maria Fernandez, the distance education (DE) committee wrote a DE handbook
 - Michele Korkowski, serving as CTE liaison, is doing a great job
 - Kate Gale, serving as an OER representative, is helping faculty obtain OER resources for their classes
 - Starting in the fall semester, an asterisk will be placed next to a student’s name indicating they are a minor
 - Although we failed to get any sabbaticals this year for faculty, Jayne has already started the sabbatical process for next year
 - We got rid of Registration 365
 - Given that we have record number of students graduating, we are succeeding in our classrooms.

D. **Adjournment**

- a. Meeting adjourned at 5:05 pm

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