



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

September 20, 2019 (Convened at 8:30 am) in DLC Rm #3 (Weed Campus) and RHSI Rm #119 (Yreka Campus)

Attendees: Jude Baldwin, David Blink, Liz Carlyle, Wenli Chang, Dave Clarke, Andrea Craddock, Marcy Demetro, Maria Fernandez, Katie Gale, Michael Graves, Sunny Greene, Karen Harper, Jenny Heath, Ann Klein, Michelle Knudsen, Michele Korkowski, Shirley Louie, Kim Parham, Patrice Thatcher-Stephens, Mike Tischler, Jayne Turk, Chris Vancil, Mike Wilson, and Carly Zeller. Dr Char Perlas, Dr. Burt Peretti, and Meghan Witherell also attended the meeting.

A. No Public Comment

B. Reading and Approval of Minutes

- a. Maria Fernandez motioned to approve minutes. David Blink seconded. Motion passed.

C. Action / Discussion Items

- a. **Under 16 Special Admits Task Force, Meghan Witherell** - The current policy is that under 16 special admits require an additional signature from a COS counselor. COS counselors are getting stacks of applications for under 16 individuals who want to take college courses
 - Jayne would like to put together a task force that would develop a list of courses that would allow (or would not allow) under 16 admits. Also, this task force would determine if there should be a cap on the number of under 16 admits allowed in a course.
 1. Jayne Turk, David Blink, Marcy Demetro, Carly Zeller, Michelle Knudsen, and Mike Wilson volunteered to serve on this task force
 2. Dave Clarke motioned to make these faculty members on the under 16 special admits task force. Sunny Greene seconded. Motion passed.
 3. The task force will try to complete its charge before students begin registration for the winter and spring sessions.
- b. **Midterm report update; feedback, Dr. Char Perlas** – Dr. Char Perlas has been developing the midterm report and is asking for feedback from faculty members. On the Accreditation webpage, there is a tab on the left entitled “2020 Midterm

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Reflections.” When you click it, it will send you to a page where there is a link to “Instructional Midterm Report Reflection” where you can provide feedback (there is also a link for Student Services feedback). Char clarified that the questions asked on the link are ones provided by the ACCJC. She is asking faculty to please provide input before October.

- Jayne already emailed out the “instructional Midterm Report Reflection” link to faculty members.

c. **U Can Do It and Grade Checks, Carly Zeller** – Looking at the census data, Nathan Rexford has found that students who receive more than one “U” are significantly more likely not to come back to COS the following semester. Thus, starting with the Siskiyou Promise students, if they receive more than one “U” than that information goes to Regina’s office. Carly, Regina, and others will call these students to determine if they are struggling due to academic reasons or other reasons and try to assist them.

- Carly Zeller will also start having students check their grades in Canvas. They will do grade checks every three weeks. If you are one of those instructors who doesn’t use Canvas gradebooks, you will be getting an email from Carly asking for feedback on grades.

d. **Pillar Membership** – Jayne passed around a sheet indicating which Guided Pathway Pillar faculty members were assigned during campus orientation. Faculty had the option of crossing out their names if they chose not to be involved in their assigned pillar. They also had the option of changing pillars. After changes were made, Mike Graves motioned to approve the updated Pillar Membership roster. Dave Clark seconded. Motion passed.

e. **Sabbaticals / Emeritus** – Jayne sent out an email showing what faculty members are eligible for sabbaticals and important dates to submit sabbatical requests. Chris Vancil said he plans to apply for a sabbatical.

- Jayne also reminded faculty that November 1st is the deadline to nominate someone for Emeritus.

f. **Campus Connections – Faculty Profiles** – Jayne will ask faculty to participate in a profile for Campus Connection. She hopes it will highlight the background and interests of our faculty members.

g. **Academic Senate Goals** – Sunny Greene motioned to discuss Academic Senate goals. Katie Gale seconded. Motion passed. Jayne shared faculty feedback on goals they would like accomplished in the next academic year.

- After much discussion, three main goals were settled on: Shared Governance Resolution, Review Faculty Policies, and Create Faculty Hiring Procedures

1. Mike Graves motioned to put forward a resolution highlighting the lack of shared governance on campus and bring it to the next Academic Senate meeting for a vote. Sunny Greene seconded. Motion passed. Maria offered to help Mike G. write this resolution.

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- h. **Report Outs from Committees / Enhancing Communication** - It is requested that every committee designate a representative to take notes and report out what occurred in the meeting.
 - i. **SLO Manual** – Dr. Perlas spoke to someone at ACCJC who indicated that course grades can not be used to determine if someone successfully passed a SLO unless the instructor clearly shows how each element that makes up that grade maps to each SLO.
 - Academic Senate asked for the specific written comments made by the ACCJC on this matter.
 - We will table this issue until the next Academic Senate meeting
- D. Reports from Committees**
- a. **Curriculum Committee** – Mike Graves reminded faculty members that Curriculum Committee does not determine if a course meets GE standards. When you submit a course to eLumen, you must clearly indicate if you want it to be considered for GE. If you do want the course considered for GE approval, the other faculty members in that discipline will determine if the course submitted meets the necessary standards.
- E. Adjournment**
- a. Meeting adjourned at 10:00 am

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