



Academic Senate
College of the Siskiyous
800 College Avenue
Weed, CA 96094
www.siskiyous.edu/academicsenate/

ACADEMIC SENATE MEETING MINUTES

Regular meeting September 23, 2022, convened at 11:01 in DLC 3

Attendance: Andrea Craddock, Ron Slabbinck, Patrice-Thatcher-Stephens, Jayne Turk, Ann Womack, Maria Fernandez, Jude Baldwin, Michelle Knudsen, Emaly Brann, Liz Jungermann, Liz Carlyle, Noelle Collier, Jenny Heath, Tyler Knudsen, Kyle Heath, Carly Zeller, Leigh Moore, Chris Vancil, Shirley Louie, Mike Tischler, Val Roberts, and Mark Klever

A. PUBLIC COMMENT

- There were no public comments.

B. ANNOUNCEMENTS

- Senate President Andrea Craddock explained that BoardDocs will not be used in Academic Senate meetings this for the foreseeable future due to lack a support to person to help run the software during meetings.

C. APPROVAL OF MINUTES

- Ron Slabbinck moved to approve of the May 16, 2022 minutes. Jenny Heath seconded. Unanimously approved.

D. ACTION ITEMS

1. Assign Members a Mentor

- Emaly Brann – Jude Baldwin
 - Elizabeth Jungermann – Jesse Cecil
 - Chris Delcour – Kirk Thompsen
 - Jesse Roberts – Neil Carpentier – Alting
 - Kyle Heath – Tyler Knudsen
 - Noelle Collier – Jayne Turk
 - Lyndi Scholl – Jenny Heath
- Jayne Turk moved to approve all the mentor assignments. Carly Zeller seconded. Unanimously approved.

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2. Assign Members to Committees and Taskforces
 - a. Enrollment Management – Sean Kenny
 - b. Safety Committee – Kyle Heath
 - c. Marketing Committee – Leigh Moore
 - d. Student Services Council – Emaly Brann
 - e. Flex – Lyndi Scholl
 - f. Foundation Board – Noelle Collier
 - g. Curriculum Committee – Shirley Louie
 - h. Curriculum Committee – another member needed
 - i. SJEDI – one member needed
 - j. IPB – one member needed
 - k. Faculty Prioritization Taskforce – one person from LAS needed
 - There will no volunteers to serve on Curriculum Committee, so Kirk Thomsen will serve.
 - Liz Jungermann volunteered for SJEDI, and Sherice Bellamy volunteered for IPB.
 - Jayne Turk volunteered to serve on the Faculty Prioritization Taskforce to represent the LAS area, and Michelle Knudsen will replace Carly Zeller for the non-instructional area.
 - All committee and task force assignment were unanimously approved.
3. Brown Act and Zoom
 - If the Senate votes to allow members to attend meeting remotely via Zoom, the physical location of each individual attending by Zoom must be on the meeting agenda. To facilitate this, the Senate Secretary must be notified 96 hours in advance of the meeting to ensure addresses are included. In addition, the meeting agenda must be posted at each Zoom location, and each location must be accessible to the public.
 - It was noted that some faculty are not on the Weed campus as they teach remotely or at the Yreka campus and could not attend any meetings if Zoom were disallowed. This is an access and equity issue, and it would be exclusionary not to offer a Zoom option.
 - Jayne Turk moved to disallow Zoom, and Chris Vancil seconded. Motioned failed by a unanimous vote. Maria Fernandez motioned to allow Zoom, and Chris Vancil seconded. The motion to allow Zoom passed unanimously.

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- Senators were reminded to notify the Secretary 96 hours in advance if they intend to attend via Zoom. Senators may still attend as members of the public if notice is not given, but they will not be permitted to vote.

4. Local definitions for zero-cost (ZTC) and low-cost textbooks (LTC) – Jude Baldwin

- We need definitions of ZTC and LTC due to new data element. This information would be visible in the schedule (we are currently doing this) and the library’s textbook page.
- Factors complicating the development of definitions include:
 - Ebooks. If library can’t provide sufficient access to students for free, course is no longer ZTC. At some colleges, if books provided through library, all students must be able to access at one time.
 - Supplies. Should courses that have free textbook options but require supplies be labelled ZTC? Can we use reserve funds to provide required supplies to students? The Academic Senate lack the authority to spend reserve funds.
 - Determining costs for used textbooks. Should we use the price the bookstore is able to purchase at? Should be base prices on new or used copies? Used book prices from the bookstore are sometimes much higher than from publisher or Amazon. The bookstore can’t guarantee enough used books for everyone, so we may need to use the new book price to determine if a course is LTC.
- Suggested a \$50 threshold for LTC based on the student survey conducted in Spring 2022.
- Library faculty resources canvas shell has information on what other colleges are doing and how many of our classes would qualify at LTC at different thresholds.
- Patrice Thatcher-Stephens motioned to table to give faculty more time to review, and Jayne Turk seconded. Motion to table passed unanimously.

E. COMMITTEE REPORTS

1. Curriculum Committee

- The committee hasn’t met yet and has not had any classes for tech review so far this year.

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2. Distance Learning

- Committee has met. In the meeting the committee approved a board report and approved an update to the handbook. They will finalize their goals for the year at their next meeting.
- The faculty training needs survey got good responses, and the committee is working on a schedule for training on campus and via Zoom. Trainings will be topic-based, hour-long, and multiple sessions of each training will be offered. These trainings will not count toward the professional development requirement.
- Emergency conditions allowance document guarantees funding, so we need to make sure we're in compliance
- There are discussions around defining natural disasters distinct from inclement weather.

3. Equivalency

- The committee is posting new materials on the HR page. One person has approved so far this year.

4. Flex

- The committee hasn't met yet.

5. IPB

- The focus of the first meeting was on goals for the committee.
- They are organizing goals around the idea that planning should run the budget, not the other way around.
- The new VPAS starts fulltime on Dec. 1.

6. Other

- SJEDI
 - The committee has met. Their goals are to have measurable, actionable, observable, tangible outcomes of their work.
 - The tri-chairs are meeting regularly about roles. They are focusing on small things that add up to a lot including community engagement, creating events that provide opportunities for learning conversations and growth, professional development opportunities for integrating DEI work in what we do,
 - They are reviewing APs and BPs with a DEI lens and are also looking at hiring documents/processes/questions.

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- It was noted that age committee might also look for age discrimination in job postings.

F. DISCUSSION ITEMS

1. Ethnic Studies requirement for graduation

- Michelle Knudsen, Neil Carpentier-Alting, and Andrea Craddock attended a webinar on the CalGETC, the new GE pattern for community college transfer to CSU and UC. Michelle provided printouts of resources and recent presentations.
- CSU GE area F – Psych 1004/Ethn 1004 was approved in Fall 2021. ETHN 1001 was reworked and approved Fall 2022
- A lot of changes to GE patterns are coming. We currently have local, CSU, and IGETC (for UCs) GE patterns. Next, we will have CalGETC, which brings together the CSU and IGETC patterns. This will eliminate some areas and exclude some courses from qualifying for GE.
- Upcoming changes related to CalGETC include:
 - Arts, humanities, and social sciences will be reduced from three courses to two.
 - Performing/studio arts courses may not be transferrable for GE. We may consider working on an ADT in studio arts to enhance programs and provide avenues for students.
 - Lifelong learning courses won't count for GE. We may consider developing our kinesiology enhance program into an ADT.
 - Ethnic studies will have its own area.
 - Languages other than English won't count for GE.
 - Science, English, and Humanities won't change.
- We need to add ethnic studies to local GE requirement. Some history courses would count for ethnic studies with some changes. We need to start thinking about other courses we could modify and submit for approval.
- Changes must be in effect by Fall 2024.

2. Senate Priorities for AY 22-23

- We need process for requesting data because we need data to make data-driven decisions. One option could be to create a committee to handle data requests and forward them to IR. Another option could be for the Senate to write a resolution that we need data in order to do our jobs
- Remove enrollment from the list of priorities since it is not in our purview.

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- It was suggested that the Senate Executive committee survey the faculty again and bring back a prioritized list.

G. GOOD OF THE ORDER

- There have been updates to sabbatical procedures update. Applications for next year are due Nov. 15.
- \$4.7 million in instructional/physical plant funds are available and need to be spent. Contact your dean for more information.

H. ADJOURNMENT – 12:30

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