



**Academic Senate**  
College of the Siskiyous  
800 College Avenue  
Weed, CA 96094  
[www.siskiyous.edu/academicsenate/](http://www.siskiyous.edu/academicsenate/)

**ACADEMIC SENATE MINUTES**  
**Thursday, October 20, 2022**  
**12:15 p.m. in DLC Rm #3**  
(See below for virtual attendance locations)

Regular meeting October 20, 2022, convened at 12:15 IN DLC 3

**Attendance:** Jude Baldwin, Sherice Bellamy, Emaly Brann, Neil Carpentier-Alting, Maria Fernandez, Liz Jungermann, Michelle Knudsen, Tyler Knudsen, Shirley Louie, Leigh Moore, Lyndi Scholl, Ron Slabbinck, Patrice Thatcher-Stephen, Kirk Thomsen, Jayne Turk, Alison Varty, Ann Womack, Carly Zeller, Val Roberts, Charlie Roche, Mark Klever, Mark Fields, Regina Weston, Christina Van Alfen, Steph Wroten

**PUBLIC COMMENT**

1. There were no public comments.

**A. ANNOUNCEMENTS**

1. There were no announcements.

**B. APPROVAL OF MINUTES**

1. Patrice Thatcher-Stephens moved to approve. Shirley Louie seconded. Passed unanimously.

**C. ACTION ITEMS**

1. Student Equity Plan – Regina Weston
  - Jayne Turk moved to approve the Student Equity Plan. Kirk Thomsen seconded.
  - The new plan is for 2022-2025.
  - Overall, it is less activity-driven and more institution-driven than previous plans.
  - The plan must be submitted to the Chancellor's Office.
  - The plan was developed to be community-driven, thoughtful, meaningful, fluid, race-conscious. It works with all campus areas and integrates multiple funding sources. This was also the intent of

*Academic Senate Officers:*  
*President: Andrea Craddock*  
*Secretary: Ann Womack*  
*At Large: Tyler Knudsen*

*Vice-President: Patrice Thatcher*  
*At-Large: Jayne Turk*  
*Past President: Ron Slabbinck*

previous equity plans, so we've been doing this even though it wasn't explicit in the previous plan.

- By requirement, the plan was built based on data from the Chancellor's office for 2021, a year heavily impacted by the pandemic. There was also the familiar issue of having small sample sizes, which can skew interpretations of data.
- Regarding the enrollment:
  - All local students encouraged to apply to COS, even as a backup plan.
  - There is a need for targeted outreach.
  - There are plans for purchasing software that would provide a fully online tour, which could be required for new students.
  - Jayne Turk mentioned that COS could be a ZTC campus if we buy textbooks for everyone for classes that can't use OER. This could be a recruiting tool.
- The plan could include funding for FDIP program being developed by Alison Varty.
- Maria Fernandez asked where Distance Learning is in this plan? Everything in the plan must have equitable access for DL students. We need to make it clear that this is for all students.
- Michelle Knudsen suggested adding existing programs that serve first-generation students to the plan.
- Tyler Knudsen suggested that athletics to needs to be added to recruitment plans in all areas, especially Asian males.
- Motion to approve passed unanimously.

## 2. Nominating Faculty for Emeritus Status – Tim Frisbie

- Leigh Moore moved to approve emeritus status for Phil Maas. Kirk Thomsen seconded.
- Phil Maas was head football coach with the highest winning percentage of any COS football coach. He was also head track coach. Outside of athletics, Phil headed of Spanish department, taught math and is a published author.
- Motion passed by acclamation.

## 3. Zero-cost vs low-cost textbooks – Jude Baldwin

- Jayne Turk moved to accept proposed ZTC/LTC definitions. Carly Zeller seconded.
- Michelle Knudsen noted that textbooks are required for transfer courses and must be listed in the COR.

*Academic Senate Officers:*  
*President: Andrea Craddock*  
*Secretary: Ann Womack*  
*At Large: Tyler Knudsen*

*Vice-President: Patrice Thatcher*  
*At-Large: Jayne Turk*  
*Past President: Ron Slabbinck*

- The definition will include supplies in determination of ZTC because we believe that students will focus on “zero” and less on whether supplies are part of textbook costs.
- Homework site subscriptions count as textbooks.
- Maria Fernandez suggested the definition be modified to remove “no textbook.” It was decided that this will be kept in the definition because not all courses are for transfer, and some may not have textbooks.
- Ebook costs are a moving target. Some courses may no longer be ZTC if the library can’t pay for ebook access. HEERF funds are running out, but SEA may be able to help.
- The new purchase price for print will be used for LTC determination because the bookstore can’t guarantee used copies will be available.
- It was noted that for some disciplines, acceptable OER resources are not available.
- It was suggested that we could modify the LTC definition to add the ebook option as a price benchmark.
- Book vouchers, which provided \$400 for students to use to purchase books in whatever format they preferred, are going away.
- It was noted that ZTC/LTC is a selling point for courses, and students may be more inclined to enroll in a ZTC/LTC sections over sections with more expensive textbooks.
- The amended definition (LTC determination may ebook as price benchmark) passed unanimously.

#### 4. Prioritizing Goals in Academic Senate Survey

- Jayne Turk moved to approve the Academic Senate goals. Tyler Knudsen seconded.
- The Senate could adopt the priority list and then focus on get done what we can.
- Ranked list:
  1. Survey students about modalities
  2. Transparency in IPB processes
  3. Assessment/program review
  4. Data taskforce
  5. Dept. chairs process
  6. Delineate obligations...
  7. Revisit DL handbook
  8. Other (focus on surveying)
- Discussion about modality survey:
  - Maria Fernandez asked about which population(s) we should target with the survey and suggested that we expand the scope

*Academic Senate Officers:*  
*President: Andrea Craddock*  
*Secretary: Ann Womack*  
*At Large: Tyler Knudsen*

*Vice-President: Patrice Thatcher*  
*At-Large: Jayne Turk*  
*Past President: Ron Slabbinck*

beyond campus. We want to include potential students. It's not important to survey faculty at this time. That information can be obtained at the department-level.

- Shirley Louie noted that we also have to enrollment into account when choosing modalities. Some courses wouldn't "go" in-person, and we can capture more students online.
  - The plan is for Senate exec to create the survey and bring it back the Senate for approval.
  - Tyler Knudsen asked about how the survey be distributed to students.
  - Patrice Thatcher-Stephens said that all ECE students were surveyed last spring. The takeaway was that students want all options available all the time.
  - Maria Fernandez shared that national and statewide data show students want both online and in-person courses, but our local data could be different. This survey should be part of the discussion around who we are as a college and who we want to be. We want to try to reach the entire community, not just typical student populations.
  - Leigh Moore noted that survey parameters are important. If we have too many options, we won't get reliable data.
- The motion passed with 14 yeas and 4 abstentions.

#### **D. DISCUSSION ITEMS**

##### 1. Faculty Diversity Internship Program (FDIP) – Alison Varty

- Faculty mentors work with interns who assist with courses, maybe teach a course, and interact directly with students.
- The goal of the program is to bring diverse role models to students.
- Examples of similar programs from other colleges were presented.
- At COS we don't have graduate students, so we would likely have to run the program online, which would be different from other programs.
- Proposed timeline would be to have an application deadline in June. The intern would complete training courses during the following Fall semester and would participate in instructing a course during the Spring semester.
- How would it work to have an online EIA (the intern)? They could create modules and participate in discussions.
- Tasks still to do including writing a handbook, creating applications for all roles (mentors, interns, etc.), get funding approved.
- Mentors will be paid \$50/hour.

*Academic Senate Officers:*  
*President: Andrea Craddock*  
*Secretary: Ann Womack*  
*At Large: Tyler Knudsen*

*Vice-President: Patrice Thatcher*  
*At-Large: Jayne Turk*  
*Past President: Ron Slabbinck*

- The long-term vision to have a fulltime coordinator. For the pilot, we are aiming for 2 mentors, 2 interns, and 1 coordinator.
  - The program handbook will be brought the Senate for official approval.
  - Jude Baldwin noted that limiting the program to online courses/students/faculty makes sense but excludes some disciplines.
  - Maria Fernandez would like to see interns only working in courses that meet OEI standards. Perhaps this could be established in the faculty mentor criteria.
  - Sherice Bellamy suggested adding an in-person component at end. This could be a good avenue for recruiting new faculty, especially if we can get them here in-person.
  - Michelle Knudsen noted that internships are required for counseling degrees. Perhaps an intern could fulfill their requirement while participating in the program.
  - Jayne Turk suggested that instead of focusing on running the program entirely online, seek out people in our local community to participate. Alison shared that she got similar feedback from the SJEDI committee. Local educators could possibly receive continuing education credits.
2. Spring Schedule – Val Roberts, Mark Klever, Charlie Roche
- Schedule will be released before Nov. 7.
  - Val shared that she hopes for more in-person courses in LAS next semester. When building the schedule she considers myriad factors including which session (winter, spring, fall), degree requirements, faculty recommendations on the number of sections, the need to have sections “in reserve”, having a balance of in-person and online courses, enrollment (some courses won’t go, low enrollment not great for participation), sports practice times, public transportation schedules, cafeteria schedules, faculty availability, and diversity of class choices in each block. She watches how classes fill (which ones fill first?) for insights into preferences and patterns. She consults broadly with counselors, coaches, local high schools, other deans and VPs.
  - Kirk Thomsen inquired about need/plans for more summer courses.
3. Highlight different faculty members in Campus Connections/Board of Trustees meetings
- Andrea will reach out to faculty she’d like to highlight. The goal is to focus on positives. Faculty can decline if they want to.
  - The Board expressed a desire to learn more about faculty.

*Academic Senate Officers:*  
*President: Andrea Craddock*  
*Secretary: Ann Womack*  
*At Large: Tyler Knudsen*

*Vice-President: Patrice Thatcher*  
*At-Large: Jayne Turk*  
*Past President: Ron Slabbinck*

4. Discuss Academic Calendar for AY 23 - 24

**E. COMMITTEE REPORTS**

1. Curriculum Committee
2. Distance Learning
3. Flex
4. IPB
5. SJEDI

**F. GOOD FOR THE ORDER**

**G. ADJOURNMENT – 1:49 PM**

---

**Virtual attendance locations:** College of the Siskiyous, Theater Building, Rooms 3 and 28

It is the policy of College of the Siskiyous not to discriminate on the basis of race, color, national origin, sex or disability in its educational programs and its employment practices.  
(<https://www.siskiyous.edu/humanresources/nondiscrimination.htm>  
and <https://www.siskiyous.edu/mainfiles/titleIX.htm>)

*Academic Senate Officers:*  
*President: Andrea Craddock*  
*Secretary: Ann Womack*  
*At Large: Tyler Knudsen*

*Vice-President: Patrice Thatcher*  
*At-Large: Jayne Turk*  
*Past President: Ron Slabbinck*