



Academic Senate
College of the Siskiyous
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Weed, CA 96094
www.siskiyous.edu/academicsenate/

Academic Senate Meeting Minutes

April 11, 2017 (Convened at 3:35pm) in DCL Rm #3 and Yreka Rm #5

Attendees: Jude Baldwin, Wenli Chang, Hallie Coppi, Andrea Craddock, Neil Carpentier-Alting, Maria Fernandez, Tim Frisbie, Michael Graves, Jenny Heath, Dennis Hagarty, Billy Hefflinger, Bill Hirt, Michelle Korkowski, Michelle Knudsen, Kim Parham, Steve Reynolds, Charlie Roche, Jayne Turk, Chris Vancil, and Alison Varty

A. READING AND APPROVAL OF MINUTES

- a. Steve Reynolds moved to approve minutes / Charlie Roche seconded / motion passed

B. ANNOUNCEMENTS

- a. Participatory Governance Updates – Chris Vancil gave Scotty Thomason the Participatory Governance documents approved by the Academic Senate. Scotty offered no changes. These documents will now go to instruction council, college council, and then the board for final approval.
- b. Dennis Hagarty – Classroom Disruption and AA designated courses
 - i. Dennis wanted to clarify to the faculty that marijuana use is against school policy. Thus, even if a student has a medical card to use marijuana, they cannot attend class if they are under the influence of marijuana. If a student comes into the classroom reeking of marijuana, faculty can ask student to leave or ask counselors for help. Chris Vancil also mentioned that since COS pays the Weed police for additional campus security, faculty can call 911 for any security-related issue.
 - ii. In addition, Dennis asked that if we substitute a particular course for another course on a regular basis, the counselors request that we include these substituted courses as part of the required courses needed for an AA. This gives counselors more flexibility in assisting students.

C. ACTION ITEMS

a. Elections Committee

- i. Jayne Turk, Jesse Cecil, and Patrice Thatcher have volunteered to serve on the Academic Senate Elections Committee
 1. Steve Reynolds motioned to approve this Elections Committee / Neil Carpentier-Alting seconded / motion passed
 2. Jayne indicated that they have already received nominations for all positions, except they need another faculty member to volunteer for a third At-Large position

3. Nominations are due April 18th and Elections will be held the 1st Monday and Tuesday in May (i.e., May 1st and May 2nd)

b. Program Review (PR)

- i. Motion from the Senate Exec to adopt the PR and Annual Review Documents as attached
 1. Approve Annual Program Update document / Motion passed
 2. Approve Program Review (Completed every 4 years) / Motion passed
 - a. Jude would like to tweak these documents to better reflect the instruction/non-instruction elements of the library. Jude will meet with Chris to revise these documents to make them more applicable to the library

c. Senate Exec Recommends the following Institutional Set Standards

- i. Basic Skills 45%
- ii. Degree Applicable 68%
- iii. Transferable 67%
- iv. Vocational 70%
 1. These numbers were generated by Bart Scott. After examining means and standard deviations on success rates from the last 6 years, these numbers reflect 2 standard deviations (SDs) below the mean. These are floor numbers that indicate success rates we strive at a minimum to meet.
 2. Motion passed

d. Distance Learning (DE) Documents

- i. At the last Academic Senate, these DE documents were approved contingent upon the recommended changes being implemented. Since these changes were done, these documents are now approved.

e. Constitutional Amendment – First Reading

- i. Chris Vancil has recommended a change in the Academic Senate bylaws that the President serve a term of 2 years instead of 1 year. This would take effect in the academic year of 2018 – 2019.
 1. Chris thinks a two-year term would be preferable for continuity purposes and to give extra time for on-the-job training of being the President.
 2. Since this is the first reading of this proposed change, Chris welcomes any suggestions or feedback from faculty on this matter.

D. DISCUSSION ITEMS

- i. Campus Safety Issues – Chris Vancil was concerned when he heard that there was a sexual assault on campus in 2015. It appears that most faculty and other staff were unaware of this incident.
 1. All sexual predators need to register at the college, but it was unclear who they would register with at the college and where the information would go from there.
 2. Senate Exec will draft a resolution stating the need for better security on campus and a clear plan of what to do if an incident occurs. Michelle Korkowski has offered to meet with Senate Exec to discuss this matter further.

E. REPORTS FROM COMMITTEES

- a.** Budget – There was no one from the budget committee at the Academic Senate meeting to give a report
- b.** Curriculum Committee – Mike Graves stated that they are in the process of transitioning to e-Lumen. They are working hard to get the many courses (over 100) out of the queue for approval.
- c.** Distance Education (DE) – Maria Fernandez reminded faculty that they must be certified in Canvas by 4/14 to teach online courses this summer. In addition, Proctorio access will be available in a couple of weeks. Jesse Cecil has offered to test Proctorio in his online course before it is available to the rest of the faculty.
- d.** Equivalency – Bill Hirt said that there is a conflict in the policy outlined in equivalency for CTE courses. In one part of the process, it states that the applicant must have either a Bachelor's degree and two years' experience or an AA with six years' experience. However, in one part of the application process, it focuses on course units completed and not on the breadth of courses completed. In another part of the application process, it focuses on the breadth of courses completed and not on course unit totals. This inconsistency needs to be fixed.
- e.** Flex/Staff Development – Tim Frisbee stated there is money available for flex and staff development activities.
- f.** Ad Hoc Committee on Credit by Exam – Completed document will be presented in May for Senate approval.

F. *Adjournment* at 4:35pm