



**Academic Senate**  
College of the Siskiyous  
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## **Academic Senate Executive Meeting Minutes**

October 20, 2016 (Convened at 8:00am) in DLC 01

**Attendees:** Chris Vancil (President), Bill Hirt (Vice President), Andrea Craddock (Secretary), Mike Graves (At Large), and Jayne Turk (Past President)

### **A. Approval of Minutes**

- ❖ No minutes presented.

### **B. Officer Reports**

- ❖ Chris Vancil reported that:
  - COS President, Scotty Thomason, informed Chris that ACCJC is doing enhanced monitoring of college's finances. However, this enhanced monitoring should be eliminated next year due to excess reserve money.
    - Scotty indicated that they may hire one more full-time faculty member. Currently they are actively trying to hire an interim music faculty member and a full-time faculty member for nursing.
  - Chris is scheduled to meet with Dr. Scott regarding the IEPI visit next week. This visit is intended to help faculty formulate SLOs, as well as accomplish other administrative goals.
  - Chris will meet with Steve Reynolds to determine the status of outlining procedures/process involved in Program Review. This process needs to be approved by Academic Senate.
  - Mike Graves has already outlined the procedures/process involved in the Curriculum Committee. Mike has sent out these procedures to all faculty members, but has not received any feedback. Chris will remind faculty that they need to give their input before it is voted on by the Academic Senate in November.
  - Chris would also like the Distance Education committee to standardize administrative procedures.
  - Bill Hirt – Instruction Council is trying to tackle the issue of course credit by exam. Specifically, which courses will allow credit by exam. Title 5 indicates that no CTE courses can be substituted with an exam. Chris thought we should first

determine which courses are fulfilled by taking AP exams (It is generally accepted that a score of 3 or above is considered passing). To fully discuss this issue in length, **Chris will put it on the agenda for the Academic Senate meeting in November.**

- Jayne Turk would like to accompany Chris when he meets with Theresa Richmond to discuss hiring issues. She would like to alert Theresa that the rating system COS currently uses to hire employees is flawed.

### **C. Discussion Items**

- ❖ **Institutional Set Standards.** Bart Scott started out the Academic Senate Executive Meeting discussing the floor numbers he generated for Institutional Set Standards. By looking at COS data for the last five years, he came up with values that were one standard deviation below the mean. However, these numbers were problematic because they were a bit high for floor numbers.
  - Andrea Craddock suggested that he calculate numbers that are two standard deviations below the mean. Bart thought this may produce better numbers because it would require approximately 67% success rate for credit courses.
  - Chris asked Bart to re-do the success rates for Basic Skills, Credit courses, Degree Appropriate courses, Transfer courses, and Vocational courses using numbers two standard deviations from the mean. He also asked that Distance Education courses be assessed separately. Jayne also asked that he determine floor numbers for General Education courses
- ❖ **Finalized GE Document – REVIEW ONLY for spelling, etc. (Attached).** Everyone agreed that the document looked good.
  - The GE area of Communication may include foreign languages and computer languages.
- ❖ **Letter about Food Services on Weekends (Draft on Thursday).** Chris is waiting for the survey data that assessed students' responses about weekend food services in the lodges before he drafts a letter. He thinks his letter will carry more weight if it is backed up with hard data.
  - Jayne thinks he should accompany the letter with coaches' signatures or statements indicating their support of the letter.
  - Chris is thinking about setting up a meeting with the coaches after he gets back the survey data.
- ❖ **Criteria for General Education Approval.** We will discuss this issue in length at the next Senate Executive Meeting.

### **D. Action Items**

- ❖ **Committee Appointments – Alison Varty to Program Review.** This appointment was approved by the Academic Senate Exec.

**Adjournment** at 9:07am

