

July 1, 2008

-
- I. **Meeting:** July 2, 2008 at 2:00pm – 3:00p.m.
- II. **Meeting Place:** College of the Siskiyous
Board Room
- III. **Meeting Purpose:** Building Construction Committee Review Meeting
- IV. **Introductions:** Meeting Attendees
- V. **Safety Minute:** Hands Free Cell Phone
- VI. **Meeting Minutes:** Review/Accept Previous Meetings Minutes As Distributed by Debbie Dutcher
- VII. **Topics of Discussion:**
- 1) Schedule Update
 - 2) Interior Color Options
 - 3) Furniture Consultant Update
 - a) New Options Being Presented by KI (TTC-1)
 - 4) Other:
 - a)
- VIII. **Next Meeting Time/Location:** July 16, 2008 @ 2:00 p.m./Board Room
- VIII. **Questions:**
- X. **Meeting Adjourned**

**MINUTES
ESTC BUILDING
BUILDING CONSTRUCTION COMMITTEE REVIEW MEETING
MAY 21, 2008, TTC 1**

Present: Tony Osa, Jeff Cummings, Randy Joslin, Amy Stacher, Jennifer Ridgway, Michelle Steffens, Kathy Gassaway, Barb Odegard, Nancy Shepard, and Mike Miller.

- I. Meeting: May 21, 2008, 2p.m.
- II Meeting Place College of the Siskiyous, TTC 1
- III Meeting Purpose Building Construction Committee Review Meeting
- IV Introductions Meeting Attendees
- V. Safety Minute: Safe Lifting

When lifting a heavy objects, lift with your legs. Position the object as close as possible, tile the object on its axis, bend your legs, and lift with your legs.

- VI. Meeting Minutes: Review/Accept Previous Meetings Minutes as attached herewith
MSP – Gassaway/Osa

VII Topics of discussion:

- 1) Furniture Consultant Update:
 - a) Furniture comments/decisions

Chairs:

The committee discussed the chairs on display in the LRC Foyer. Chairs were numbered 1-9. Chairs 4, 5, and 6 were discussed for offices space as well as classroom

Chair 4: This is a guest/visitor chair.

Chair 5: This chair is a 2 hour classroom chair. Can the chair legs be powder coated to match Chair 4 and 6? Is it scratch resistant if coated?

Chair 6: This chair could work for the EMT classroom and Office chairs as well as the conference room chair.

There was some concern with Chair 6 tipping over when leaned back in. Lots of levers to change tension, height, etc. What is the weight rating for chairs 4, 5 and 6? Warranty Terms?

Breakout rooms need chairs that nest.

Chair #9 was chosen for outside the Dean's office with 3 chairs. One with a right wing, the middle without a wing and the other with a left wing chair. These chairs were also suggested for the student around in the hallway. Three right wing and one left wing chair.

All chairs need to be black fabric and black accents.

Tables:

Single student tables for the smaller classroom (Fire/ADJ/Math). The tables displayed were too small and not sturdy enough. Need larger work space. No corners, no trapezoids.

Medic room needs tables on wheels that seat two students per table.
Breakout rooms need tables that rotate, flip, and nest.

It was suggested to use light maple table tops with black accents. No modesty panels are needed.

- 2) Other:
Next meeting will have fabric samples, Desk top samples, base samples and office furniture.

Nancy Shepard is checking on podium color. The podium needs to match the tables in the classroom.

VIII. Next Meeting Time/Location: June 4, 2008 @ 2:00 p.m./Board Room.

VIII. Questions

X Meeting Adjourned