

**MINUTES
ESTC BUILDING
BUILDING CONSTRUCTION COMMITTEE REVIEW MEETING
JULY 2, 2008, BOARD ROOM**

Present: Mark Healy, Peggy Moore, Kathy Gassaway, Jan Keen, Jennifer Ridgway and Debbie Dutcher.

I. Meeting: July 2, 2008, 2p.m.

II Meeting Place College of the Siskiyous, Board Room

III Meeting Purpose Building Construction Committee Review Meeting

IV Introductions Meeting Attendees

V. Safety Minute: Hands Free Cell Phone

Hands free cell use is now in affect starting July 1, 2008. Hands free or pay for a ticket.

VI. Meeting Minutes: Review/Accept Previous Meetings Minutes as attached herewith

Minutes were not reviewed. Will review at the next meeting.

VII Topics of discussion:

1. Schedule Up-date

The heating and slab is complete and the contractors have started framing. It should take about 6 ½ weeks to complete framing and be fully enclosed. We are still on schedule to start classes in Spring 2009.

2. Interior Color Options

We were provided with two color schemes. One had accents in green while the other in blue. Mark suggested we see if the carpet samples could be switched as they coordinated better on opposite boards. Jennifer didn't think it would be a problem. If the switch could be made, then the committee chose the blue color scheme as it had softer earth tones.

3. Furniture Consultant Up-date

a) New OPTIONS Being Presented by KI (TTC-1)

Since the furniture choices from previous meetings were not well accepted by the committee, Jennifer worked with KI Furnishings to provide other choices. The process will begin again. KI supplied the furnishings in TTC 1, which were well accepted.

Using KI will allow us to purchase under a previous agreement, therefore avoiding going out to bid. We need the furnishings here in December, which means we need to order them 3 months in advance or by September at the latest. The furnishings need to be ordered all inclusive through KI or all inclusive out to bid.

If we did not use nesting chairs and flip top tables we could obtain a higher cost savings. The last piece to view will be on campus Thursday, July 3 in the LRC Building. The new pieces will be on display to the right hand side of the foyer. This last piece is a desk with an attached chair. The chair spins and is height adjustable. It comes with a big cost savings compared to separate chairs and tables. This desk/chair is on wheels that lock when weight is applied. When not in use the wheels provide easy reorganization of the room. This desk/chair combination costs less than separate desks and chairs.

The Board is concerned with bond money spending. We have more projects ahead and the next 1/3 issuance of bond money may not be released for a couple years. We have been spending on top-of-the-line furnishings and need to choose more in the middle price range. KI does provide an extended warranty.

VIII. Next Meeting Time/Location: July 16, 2008 @ 2:00 p.m./Board Room.

VIII. Questions

X Meeting Adjourned