The programs and curricula of the District shall be of high quality, relevant to community and student needs, and evaluated regularly to ensure quality and currency. To that end, the Superintendent/President shall establish procedures for the development and review of all curricular offerings, including their establishment, modification, or discontinuance.

Furthermore, these procedures shall include:
• Appropriate involvement of the faculty and Academic Senate in all processes;
• Regular review and justification of programs and course descriptions;
• Opportunities for training for persons involved in aspects of curriculum development.
• Consideration of job market and other related information for career and technical education programs.

The Board encourages the District to develop and offer programs and curricula in ethnic studies, programs and curricula that infuse a global perspective into the curricular offerings, and programs and curricula that include instruction on the perspectives of persons with low socioeconomic status in the topic.
All new programs and program discontinuances shall be approved by the Board of Trustees.

New programs that are Associate Degrees for Transfer (ADT), Career and Technical Education (CTE) Degrees, Certificates of Achievement, and all non-credit courses and programs shall be submitted to the Chancellor’s Office for approval as required.

New credit degrees and certificates with a local program goal and with individual degree-applicable credit courses to be offered as part of a permitted educational program, and Work Experience, shall be approved by the Board.

Non-degree applicable credit and degree applicable courses that are not part of an existing approved program must satisfy the conditions authorized by Title 5 regulations and shall be approved by the Board.

**Credit Hour**
Consistent with federal regulations applicable to federal financial aid eligibility, the District shall assess and designate each of its programs as either a “credit hour” program or a “clock hour” program.

The Superintendent/President will establish procedures that prescribe the definition of “credit hour” consistent with applicable Title 5 and federal regulations, as they apply to community college districts.

The Superintendent/President shall establish procedures to assure that curriculum at the District complies with the definition of “credit hour” or “clock hour,” where applicable.

The Superintendent/President shall also establish procedures for using a clock-to-credit hour conversion formula to determine whether a credit hour program is eligible for federal financial aid. The conversion formula is used to determine whether such a credit-hour program has an appropriate minimum number of clock hours of instruction for each credit hour it claims.