

| Book | Siskiyou Joint Community College District Administrative Procedures |
|---------------|---|
| Section | Chapter 2: Governance |
| Title | Minutes |
| Code | AP 2360 |
| Status | Active |
| Adopted | October 7, 2008 |
| Last Revised | March 22, 2016 |
| Last Reviewed | March 24, 2021 |
| Origin | Superintendent/President |
| Office | President's Office |
| Next Review | July 1, 2025 |

The Superintendent/President shall cause minutes to be taken of all meetings of the Board. The minutes shall:

- record all actions taken by the Board, and
- be public records and shall be available to the public.

If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Legal Education Code Section 72121(a)