



Book	Siskiyou Joint Community College District Administrative Procedures
Section	Chapter 6: Business and Fiscal Affairs
Title	Delegation of Authority, Business and Fiscal Affairs
Code	AP 6100
Status	Active
Legal	Public Contract Code Sections 20651, 20658, and 20659 Education Code Sections 70902(d), 81644, 81655, and 81656
Cross References	BP 6100
Adopted	September 7, 2010
Last Reviewed	November 13, 2019
Origin	Vice President, Administrative Services
Office	Administrative Services

The Vice President of Administrative Services is delegated authority from the Superintendent/President to supervise budget preparation and management; oversee fiscal management of the District; and contract for, purchase, sell, lease, or license real and personal property, in accordance with Board policy and law.

Responsibility for the development of internal policies and procedures consistent with the provision of this regulation remains with the Vice President of Administrative Services. This delegated authority is subject to the condition that some of these transactions be submitted to the Superintendent/President for review and approval.

When transactions do not exceed the dollar limits established in the Public Contracts Code, the Education Code or other laws pertaining to the taking of competitive bids, the Vice President of Administrative Services may contract for goods, services, equipment and rental of facilities so long as the transactions comply with law and any limitations or requirements set forth therein.

Furthermore, the Vice President of Administrative Services may amend the terms and conditions of any contractual arrangement so long as the total expenditure of funds and period of contract do not exceed the limitations set forth in applicable law or regulation.