

**CHAPTER 5: STUDENT SERVICES  
ADMINISTRATIVE PROCEDURE NO.: 5010**

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** Admissions and Concurrent Enrollment

**Adoption Date:**

**Review Date:** December 4, 2019

**Revision Date:** November 2009; April 10, 2014; October 13, 2015

**Responsible Area:** Vice President, Student Services

**Responsible Office:** Admissions and Records

**Reference:** BP 5010; Education Code 76000; 34 Code of Federal Regulations Section 668.16(p) (U.S. Department of Education regulations on the Integrity of Federal Student Financial Aid Programs under Title IV of the Higher Education Act of 1965, as amended); ACCJC Accreditation Standard II.C.6

- I. The District shall admit students who meet one of the following requirements and who are capable of profiting from the instruction offered:
  - A. Any person over the age of 18 or possessing a high school diploma or its equivalent.
  - B. Other persons who are over the age of 18 years and who, in the judgment of the District Superintendent/President or his or her designee are capable of profiting from the instruction offered. Such persons shall be admitted as provisional students, and thereafter shall be required to comply with the District's rules and regulations regarding scholastic achievement and other standards to be met by provisional or probationary students as a condition to being readmitted in any succeeding semester.
  - C. Persons who are apprentices as defined in Section 3077 of the Labor Code.
- II. The District shall in its discretion, or as otherwise federally mandated, evaluate the validity of a student's high school completion. The Director of ~~Enrollment Services~~ Admissions & Records shall establish procedures for evaluating the validity of a student's high school completion.

- III. For further details on nonresident students that include a determination of residency status see Board Policy and Administrative Procedure 5015.
  
- IV. Admissions policy and procedures are published in the catalog and website. See Board Policy 5010.