

**CHAPTER 5: STUDENT SERVICES
ADMINISTRATIVE PROCEDURE NO.: 5120**

COLLEGE OF THE SISKIYOU

Procedure Manual

Title: Transfer Center

Adoption Date:

Review Date:

Revision Date: November 2009; April 10, 2014; December 4, 2019

Responsible Area: Vice President, Student Services

Responsible Office: Counseling and Student Support Programs

Policy Reference: BP 5120; Title 5, Section 51027; Education Code section 66720-66744

The District has a Transfer Center plan that complies with the requirements of Title 5. The plan identifies appropriate target student populations an emphasis on the preparation and transfer.

Plan components include, but are not limited to:

- Services to be provided to students
- Facilities
- Staffing
- An advisory committee
- Evaluation and reporting