

**COLLEGE OF THE SISKIYOUUS**  
**INSTRUCTION COUNCIL MINUTES – MEETING #7**

*Friday, February 27, 2015*  
*Board Room*

**Present:** Brian Busk, Neil Carpentier-Alting, Vickie Donaldson, Tim Frisbie, Steve Reynolds, Dennis Roberts, Valerie Roberts, Bart Scott, Chris Vancil, Dennis Weathers

**Absent:** Dave Clarke, Eric Houck, Nancy Shepard, Greg South, Bob Taylor

Item 1.        Approval of Minutes from Meeting 6

The minutes from meeting #6 were approved as read (Reynolds/Scott). All in favor. There was a discussion regarding item 6 – Drop Date Update. Bart will present this again at the next meeting.

Item 2.        Administrative Procedure No. 3720

This item was tabled to the next meeting so that council members can read and review it.

Item 3.        Update on Institution-Set Standards

In the newest version of accreditation standards there are some set standards in standards 1 and 2. The set standards are for successful student course completion, student completion of degrees and certificates, and the number of students who transfer.

- The standard of quality that we use is our enrollments rather than success rates, but it is a piece of our mission to provide access to students. Enrollment numbers aren't a good standard of quality, but completion of Basic Skills classes might be good. COS could look at students who are successful at completing Basic Skills math and English and moving on to college level math and English.
- There is a place on the Chancellor's Office DataMart to look at student success rates.
- COS could look at success rates for students ready to transfer to college level classes and use it as an institutional standard.
- The 3CSN group has been tracking success rates in accelerated math and English classes (statways) at other schools. They have found that students who place the lowest in math and English have the highest success rate in college level math and English classes. The UCs now accepts statway courses as transfer level classes. There is curriculum available that we can borrow; we don't have to write our own.
- Basic Skills could be another area to look at for an institutional standard.
- There is a major disconnect between COS and the high schools regarding placement in classes. This has a lot to do with our placement instrument. COS will start doing a writing sample on our placement test.

- The Chancellor's Office is working on the common assessment, but that is still a ways down the road.
- Once the Academic Senate determines what the institutional standards are, it will come to Instruction Council. They will also need to be published on our website and evaluated each year.
- The task force will look at data from Tahoe, Lassen, Feather River and Mendocino and compare to COS data.

Item 4. Other

- There was a request to hear about the Higher One implementation.
- Comparable college means it compares to us because it's a small, rural college.

The meeting adjourned at 3:05 p.m.