

COLLEGE OF THE SISKIYOUS

INSTRUCTION COUNCIL MINUTES – MEETING #2

Friday, September 30, 2016

Board Room

Present: Cora Brownell, Neil Carpentier-Alting, Dave Clarke, Vickie Donaldson, Tim Frisbie, Bill Hirt, Bart Scott, Todd Scott, Greg South,

Item 1. Minutes from September 16, 2016 and May 23, 2016
The minutes from 9/16/16 and 5/23/16 were approved as read. The program discontinuance document was approved by Instruction Council and the Board last spring.

Item 2. Application for College Credit by Course Challenge
The student applied to challenge FIRE 1005. Mike Wilson as agreed to proctor an exam for the student. It was MSP (Hirt/Carpentier-Alting) to approve the student's challenge application.

Nursing has to have advanced placement for their program. It is a requirement of the BRN. They accept experience and other equivalencies. There is an administrative procedure with a reference to Title 5.

Item 3. Academic Calendar for 2016-17
Todd submitted the 2016-17 academic calendar to the Chancellor's Office for approval. The calendar is just an example of a compressed calendar. The big change on the calendar is the placement of flex days. It eliminates the middle of the semester planning day. The flex days all fall before the beginning of the semester or after the end of the spring semester. There was a question of how valuable a flex day will be at the end of the spring semester. It was suggested to move the May 25 flex day to April 2 and make February 17 and instruction day. We could also start the fall semester on August 28 rather than the 29th and eliminate one of the Saturday classes in September or October. May 25 will be tough for faculty because they will be trying to get their grades in. This date will probably not be well received by faculty. The calendar is a negotiable item with the union. The Library also has some concerns: it will create staffing challenges; Jude's contract may have to be increased or additional part-time contract; staffing on Saturday if necessary.

- Dave suggested that the 5-week winter intersession be evaluated to see if it's successful. We will need to stipulate what success looks like.
- The compressed calendar is supposed to generate more FTEs.
- The calendar is a negotiable item with the union.
- The composition of Instruction Council is not a Senate decision. It is up to Dr. Scott. IC is an advisory group to Dr. Scott and is part of the participatory governance structure.

Item 4. IC Mission Statement
Tabled to the next meeting.

Item 5. Health Fees
One of the reasons we have lost FTE is the Fire Warden contract. At one time the Saturday fire classes health fees and registrations were paid by the students and we collected FTE. We have the ability to eliminate the health fees for these sorts of classes. We have already eliminated the health fee on special admit students. The question was asked if the health fee covers part of the cost of insurance? What happens if a student gets injured? If the student is a fire student and they are already working at a fire station they should be covered by the fire station. There are probably other instances where the health fee should be exempted, i.e., online students, out of state students who will never use our health services.

We have one student in a dual enrollment class in Yreka who moved from Oregon. The special admit form was filled out, but since he has not been a California resident for a year he had to pay out of state tuition. But there is an exemption in Ed Code for this situation, but the community college has to approve it.

Item 6. Lecture/Lab Classes
Tabled to the next meeting.

Item 7. Other
No other items were discussed.

The meeting adjourned at 1:39 p.m.