

# COLLEGE OF THE SISKIYOU

## INSTRUCTION COUNCIL MINUTES – MEETING #4

*Friday, December 9, 2016*

*Board Room*

**Present:** Jude Baldwin, Cora Brownell, Neil Carpentier-Alting, Vickie Donaldson, Elaine Eldridge, Tim Frisbie, Bill Hirt, Dennis Roberts, Valerie Roberts, Bart Scott, Todd Scott

**Guest:** Chris Vancil

### Item 1. Resource Requests – Faculty

The Deans met with Todd and discussed new faculty and instructional equipment requests. They prioritized both lists so they could be discussed at Instruction Council. The Senate also ranked the positions, but it was just for their use. We don't know how many full-time instructors we will hire in the spring.

- Dave Clarke sent his comments regarding the Biology instructor position. Lab space will not be an issue now that Science 7-122 is available to use again.
- Music was placed at the top as it is currently temporarily filled. The position was originally supposed to be both music and theater, but then we lost two part-time music instructors and the position became just a music instructor. It is hard to find part-time instructors with the required skills.
- There is a demand for nursing classes and there are waiting lists for the classes. The nursing program is expensive to run. We are getting more students from outside of Siskiyou County. We currently have two LVN cohorts and one RN cohort running at the same time. Do we want to maintain this level? If we do, it would be nice to have two more full-time instructors. Hiring one VN instructor is extremely critical right now. This would help with stability in the program and will reduce the number of part-time instructors.

### Item 2. Resource Resources - Equipment

- The #1 ranked item is the spectrometer for the chemistry department. If we don't have this piece of equipment, we cannot offer general chemistry. Val believes the demand for organic chemistry would be limited. The spectrometer would also be used for other classes, like environmental science.
- One of the biology autoclaves is not working and needs to be replaced.
- The music and theater arts requests are the same request.
- Val asked if there are grants that could purchase some of the CTE equipment requests.
- What happens with the requests for facilities? i.e., soccer field. The facility master plan is being developed and there are no faculty on the committee. The facility requests need to go to the facility committee.

- Item 3. Administrative Procedures 4020, 4025, 4102, 4105  
AP 4020 – Program and Curriculum Development – this is on hold  
AP and BP 4025 – Philosophy and Criteria for Associate Degree and General Education – The Senate revised the general education. This will move forward to College Council.  
AP 4105 – This procedure was changed just a little bit to include training. This will move forward to College Council.
- Item 4. Board Policy 4025  
This will move forward to College Council.
- Item 5. Other
- Course Challenge – The student applied to challenge MATH 0980 – Intermediate Algebra. The student has taken 77 units at COS and GPA is 3.68. The application was approved.
  - The Campus Wide Standing Committee Annual Report will be hashed out further by the Planning Committee. Send any comments to Todd.
  - The compressed calendar for 2017-18 is going to College Council and then to the Board. Some programs may not be able to follow the compressed calendar. These programs would require that faculty be placed on a longer contract. The Chancellor's Office has not yet approved our calendar, but most likely will. Classes will be offered during a winter intersession.

The meeting adjourned at 1:34 p.m.