



**Instruction Council Meeting**

Meeting Date: April 17, 2020

Meeting Time: 10AM-12PM

Location: ZOOM

Present: Brownell, C., Perlas, C., Donaldson, V., Eldridge, E., Daffern, S., Rexford, N., Roberts, D., Klever, M., Van Alfen, C., Roberts, V., Gale, K., Dutcher, D., Tischler, M., Parham, K., Korkowski, M., Baldwin, J., Kephart, E.

Topic	(I) Information/ (A) Action
<p><b>Welcome and Announcements</b></p> <p><b>Approval of the March 6<sup>th</sup> notes</b></p> <p><b>Old Business</b></p> <p><b>Review of APs and BPs (I/A)</b></p> <p>I. AP/BP 4225 Course Repetition (I/A)– Perlas</p> <p>II. AP 4025 Philosophy &amp; Criteria for Associate Degree and General Education (I/A) - Perlas</p>	<p><b>Welcome and Announcements</b></p> <p><b>Approval of the March 6<sup>th</sup> notes</b></p> <p><b>Van Alfen moves Dutcher 2nd</b></p> <p><b>Old Business</b></p> <p><b>Review of APs and BPs (I/A)</b></p> <p>I. AP/BP 4225 Course Repetition (I/A)– Perlas Rexford moves. D. Roberts 2nd Discussion regarding EW and repeatability of physical education. Change 2nd bullet to ‘4 attempts’. Discussion regarding repetition and sub-standard grades. Recommended to add was earned on both previous attempts’. ‘Red text in 2nd bullet ‘ one or enrollment’ and standardize capital D for district. Change ‘ Vocational or Intercollegiate competition courses may be repeated no more than three times’. Add EW to asterisk sentence and to black sentence after red changes in Extenuating Circumstances. Gale calls question. <b>ACTION: All Approved move to College Council with changes</b></p> <p>II. AP 4025 Philosophy &amp; Criteria for Associate Degree and General Education (I/A) - Perlas Klever move. Rexford 2nd Discussion regarding Academic Senate process. Recommended to delete #2 red sentence. Add #3, after reconciliation add ‘ and then move forward to College Council’. Recommended to change bullets to ‘Approval’ section in AP 4022 and then after the list ‘Any requested changes... (red 4025 regarding reconciliation. Any requested changes will be reviewed by the Academic Senate for finalization’). Also, what would be the next step if the President does not accept. <b>ACTION: D. Roberts moves. Rexford 2nd. Nathan and Mike T. to work on rewording AP 4025.</b></p>

**Mission Statement**

*College of the Siskiyous promotes learning and provides academic excellence for the students of Siskiyou County, the State of California, the nation and the world. COS provides accessible, flexible, affordable, and innovative education leading to associate degrees, certificates, college transfer, career and technical education, workforce training, and basic skills preparation.*

**New Business**

**I. CQIP Requests – IPB Open Hearing Recap**

**II. AP 4236 – AP Credit – Perlas**

**III. COVID-19**

**Adjourn**

**New Business**

**I. CQIP Requests – IPB Open Hearing Recap**

Discussion ensued regarding hiring and when we will be notified of approval to hire. Perlas mentioned, in the best case scenario, we will know shortly after the August revise. Rexford mentioned the COLA and the related uncertainty. Discussion ensued regarding Athletics and reporting structure (requested CQIP was presented in the President’s Open Hearing. Should be presented in the Instruction Open Hearing). Perlas to work closely with Roche to include applicable Athletic CQIPs in Instruction Open Hearing.

**II. AP 4236 – AP Credit – Perlas**

Van Alfen moved. V. Roberts 2nd.  
Discussion ensued regarding Credit By Exam and the inclusion of AP credit. Credit by Exam is now converting to Credit for Prior Learning. Question regarding awarding of 6 units for AP English and Composition. Recommended that we define AP, post the matrix as well as the last paragraph on the College Placement page and direction to contact a counselor/advisor. Recommend to change ‘Internet Web site’ **website**.

**Rexford calls**

**ACTION: All approved to move forward to College Council**

**III. COVID-19**

Discussion ensued regarding Emergency Blanket DE Addendum application, planning for Summer and Fall, safety ‘before, during and after’ protocols, Governor’s directive, limitations to class sizes and social distancing. Klever has requested a policy which mandates groups of 10 or less. Gale mentioned that the CDPH states that all non-essential gatherings should be canceled. For our essential programs, this does not pertain. Also need to think about reopening Library and ASC. Korkowski mentions that CVC-OEI has stated that many colleges have gone completely online for Fall. If there are no Athletic Competitions in Fall, we will lose up to 300 students so we should consider placing many courses online. Recommended to notify students if the courses ‘may be’ offered synchronously, online/remote.

**Adjourn – 12:00pm**

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