



Instruction Council Meeting

Meeting Date: Oct. 15, 2020

Meeting Time: 12PM-2PM

Location: ZOOM

Present: Roche, C., Carpentier-Alting, N., Chang, W., Van Alfen, C., Dutcher, D., Eldridge, E., Elwood, K., Baldwin, J., Roberts, V., Donaldson, V., Anderson, L., Craddock, A., Weston, R., Klever, M., Perlas, C.

Topic	(I) Information/ (A) Action
<p>Welcome and Announcements</p> <p>Approval of the Oct. 1st notes</p> <p>Old Business</p> <p>I. 21-22 and 22-23 Calendar Discussion (I/A) To provide recommendations to CTA</p>	<p>Welcome and Announcements</p> <p>Approval of the Oct. 1st notes Carpentier-Alting moves. Klever 2nd. 10 approved. 1 abstain.</p> <p>Old Business</p> <p>I. 21-22 and 22-23 Calendar Discussion (I/A) To provide recommendations to CTA Andrea Moves to recommend adopting 21-22 calendar. Lilia 2nd. Discussion: The Winter Session works for THEA. Support needed for student support for LIB and ASC during Winter Session. Discussion ensued regarding Veterans Day. A recommendation to move to Nov. 12th. Look at Feb 18th (last day to drop with a 'W'). – Check with Meghan to see if we can change the date to Feb. 22nd? Move Lincoln Holiday to the 11th. Discussion ensued regarding Flex Days and its impact on Student Services. This recommendation is conditional on a good faith institutional effort to secure financial support for LIB and ASC (specifically the faculty contract for LIB and the amount of contract days). Additional challenges include impacts on financial aid, lodges and food services. There is no financial aid disbursement in January-Need to make students aware. Add voter days.</p> <p>ACTION: All Approved. IC recommends the 21-22 Calendar (with indicated changes) with the caveat that the institution secure funds to support the LIB and ASC in providing services during winter and, that students are made aware that they will not receive aid in January.</p>

<p>II. Winter Information – Rexford</p> <p>New Business</p> <p>I. BP/AP 4235 CPL – Timeline and workgroup</p> <p>II. BP/AP 4400 Community Service Programs - Klever</p>	<p>Klever Moved. Dutcher 2nd. 22-23 Calendar: Move Lincoln Day to Feb 10th. Discrepancy in Saturdays to meet the number of required instructional days. Spring 2023 ends May 25th and start of Summer Session starts June 5th. Minus 5 Saturdays to meet instructional day requirement. Move commencement to May 19th.</p> <p>ACTION: All Approved. IC recommends the 22-23 calendar (with indicated changes) with the caveat that the institution secure funds to support the LIB and ASC in providing services during winter and, that students are made aware that they will not receive aid in January.</p> <p>II. Winter Information – Rexford Review of Winter Information to address questions regarding Winter Sessions. Success rates for Winter Sessions are higher. (see attached for data). 72 students took a class in Winter who did not ‘show-up’ in Census for Fall semester. 54 of the students had some sort of Athletics attribute ‘tag’. We offer a lot of core classes during Winter Session. A question arose regarding looking at Spring Data that didn’t follow a Winter Session. It’s difficult to obtain data that unequivocally proves that Winter Sessions enrollments pull from Spring Enrollment.</p> <p>New Business</p> <p>I. BP/AP 4235 CPL – Timeline and workgroup This BP/AP must be approved by the board by Dec. 31st. It will be on the Nov 5th Instruction Council meeting and, hopefully, forwarded to the Nov. 11th College Council to be discussed at the Nov. 17th BOT meeting. Val and Mark to work with Char in revising the BP/AP.</p> <p>II. BP/AP 4400 Community Service Programs – Klever Klever Moved. Roberts 2nd. It was noticed that AP 4400 format had changed and the question was asked by whom and, why it didn’t go back to Instruction Council. It was also mentioned that there was no change in content. The league updates</p>
--	---

<p>20-21 Instruction Council Goals</p> <ul style="list-style-type: none"> • Review and update, as needed, BP/APs • Make recommendations on 2-year Academic Calendar • Practice Equity-Centered Decision Making • Address follow-up Items and complete action items <p>Adjourn</p> <p>Future Items:</p> <ol style="list-style-type: none"> I. BP/AP 4220 & 4235 II. AP: 4260 & 4022 III. Follow-up regarding AP 4610 Instructional Service Agreements – Administrative Services (I) IV. Follow-up: AP 4103 Work Experience 	<p>make reference to a change in ‘homemaking’ to ‘family and consumer sciences’</p> <p>ACTION: 12 approve. 1 Abstain. BP/AP 4400 moves forward to College Council with the addition of family and consumer sciences.</p> <p>20-21 Instruction Council Goals</p> <ul style="list-style-type: none"> • Review and update, as needed, BP/APs • Make recommendations on 2-year Academic Calendar • Practice Equity-Centered Decision Making • Address follow-up Items and complete action items <p>Adjourn 1:20pm</p> <p>Future Items:</p> <ol style="list-style-type: none"> I. Work Experience Plan II. BP/AP 4220 & 4235 III. AP: 4260 & 4022 IV. Follow-up regarding AP 4610 Instructional Service Agreements – Administrative Services (I) V. Follow-up: AP 4103 Work Experience
--	--