



Instruction Council Meeting

Meeting Date: Dec 17, 2020

Meeting Time: 12PM-2PM

Location: ZOOM

Present: Roberts, V., Rexford, N., Weston, R., Craddock, A., Carpentier-Alting, N., Elwood, K., Chang, W., Klever, M., Donaldson, V., Van Alfen, C., Miller, N., Baldwin, J., Perlas, C.

| Topic | (I) Information/ (A) Action |
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| <p>Welcome and Announcements Approval of the Dec. 3rd notes</p> <p>Old Business</p> <p>I. AP 4260 Prerequisites and Co-Requisites – Roberts Clearance process to be confirmed</p> <p>II. AP 4102 Career and Technical Ed – Klever</p> <p>New Business</p> <p>I. New Course Pre-Approval Form</p> <p>II. GP SOAA – Perlas</p> | <p>Welcome and Announcements Approval of the Dec. 3rd notes ACTION: Rexford Moves. Craddock 2nd. All Approved</p> <p>Old Business</p> <p>I. AP 4260 Prerequisites and Co-Requisites – Roberts Clearance process to be confirmed Discussion: Added FT Faculty and changed Department to Discipline. Added ‘related’ discipline. ACTION: Carpentier-Alting Moves. Klever 2nd. All approved. Will be forwarded to College Council.</p> <p>II. AP 4102 Career and Technical Ed – Klever Minor changes. Last review date was not reflected. ACTION: Rexford Moves. Van Alfen 2nd. All Approved. Will be forwarded to College Council.</p> <p>New Business</p> <p>I. New Course Pre-Approval Form Minor change made to form to include ‘Please Explain’ if course is or is not applicable to an existing degree/certificate. ACTION: Char made modification to form and will send with her first Spring Semester Faculty email update.</p> <p>II. GP SOAA – Perlas Information Only – Presentation of GP SOAA</p> |

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| <p>III. Recognitions</p> <p>IV. Other?</p> <p>20-21 Instruction Council Goals</p> <p><input type="checkbox"/> Review and update, as needed, BP/APs</p> <p><input checked="" type="checkbox"/> Make recommendations on 2-year Academic Calendar</p> <p><input type="checkbox"/> Practice Equity-Centered Decision Making</p> <p><input type="checkbox"/> Address follow-up Items and complete action items</p> <p>Adjourn</p> <p>Future Items:</p> <p>V. Follow-up regarding AP 4610 Instructional Service Agreements – Administrative Services (I)</p> | <p>III. Recognitions</p> <p>We will miss you Elaine and Vickie!</p> <p>IV. Other?</p> <p>20-21 Instruction Council Goals</p> <p><input type="checkbox"/> Review and update, as needed, BP/APs</p> <p><input checked="" type="checkbox"/> Make recommendations on 2-year Academic Calendar</p> <p><input type="checkbox"/> Practice Equity-Centered Decision Making</p> <p><input type="checkbox"/> Address follow-up Items and complete action items</p> <p>Adjourn: 12:58pm</p> <p>Future Items:</p> <p>Follow-up regarding AP 4610 Instructional Service Agreements – Administrative Services (I)</p> |
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