

COLLEGE OF THE SISKIYOU  
SAFETY COMMITTEE  
March 18, 2015

Committee members present: J. Cecil, N. Funk, D. Haugen, P. Clark, L. Luddon, J. Kiefer, C. Rosen, P. Alvarado, Chris Tolman (student representative)

The meeting was called to order at 1:32 p.m.

1. MSP (Haugen, Speck, unanimous) to approved minutes of March 4, 2015 as read.
2. Discussion and Action - none
3. Recurring Reports
  - RASP – We have days available. The committee discussed training Van Guard instructors on the scissor lift for the summer event. P. Clark indicated that P. Alvarado can provide the training on operation and safety, but if he is uncomfortable, there may be a way to arrange for P. Clark to do the training.
  - Keenan report – P. Clark is doing ergonomic evaluations on campus.
  - Accident Report – Two claims in February, both tied to improper lifting. HR has assigned the Safe Colleges specific on-line training to both employees.
  - Safe Colleges – Phil will send Lori Safety Short related to lifting for campus distribution.
  - Maintenance safety requests – The parking lot arrows have been enlarged. Staff is working on the LRC water fountain odor problem and the issue with propane odors coming into the Reading Lab area.
  - Safety Credit Requests – No requests
4. Project Reports
  - The task force met via phone this week to discuss what we should focus on for training. They will forward their information to the committee.
  - SDS data entry – Maintenance needs to make sure that they have their products in. This could be a project for a student worker.
  - Mailroom in Yreka – It is locked now and staff have been issued keys for access. Gino has contacted a locksmith for a quote on fitting the door with an electronic lock.

5. New Business

- Phil Clark will look over the chemical hygiene plan. He will contact Mandy Twitchell to go over the plan with him.
- Lori will schedule one meeting a month over the summer.
- The I-Tech building will be inspected today after the meeting.

5. Old Business

- Pest management plan – P. Clark reported that we do not have to participate in the Safe Child Program, but that we should still have a pest management plan. Richard Giordanengo is working on the plan. P. Alvarado will bring the plan to the next meeting for review.
- Task force report given above.
- Everbridge opt-in is still being discussed at Tech Council.
- Emergency Evacuation Maps – Doug and Lori will work with Karen Copsey on the edits.

The committee will meet on April 1 (during Spring Break) as scheduled.

The meeting was adjourned at 2:36 p.m.

Respectfully submitted,

Lori Luddon