

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

Minutes
October 8, 2015

Committee members present: Healy, N. Miller, Haugen, Luddon, Kiefer, Rosen, P. Clark, Alvarado, Speck

The meeting was called to order at 2:02 p.m. in DLC-4.

1. Approval of minutes
 - a. Minutes of September 10, 2015 – approved as read
2. Discussion and Action – None
3. Recurring Reports
 - a. RASP – Industrial ergonomics training will be held in October 23. Mark and Phil Clark will meet to discuss making lock out, tag out part of the training. We have five days to use throughout the year.
 - b. Keenan Reports – None.
 - c. Accident Reports – None.
 - d. Safe Colleges and Safety Shorts –
 - e. Maintenance Safety Requests – Requests come through SchoolDude now.
 - f. Safety Credits – MSP (Speck, Haugen, unanimous) to submit invoices from sidewalks repairs and lighting on Siskiyou Way access road for reimbursement.
4. Project Reports
 - a. Building steward training was done this week..
 - b. SDS Input – P. Alvarado is continuing to input chemicals.
 - c. Gym exit quote – They are trying to schedule a time to have the work done. There was only one contractor that provided a quote. M. Healy has a concern about taking out an exit. He will meet with N. Funk to discuss it. It could become a DSA project.
 - d. Emergency evacuation maps –It would be another \$2,000 to orient maps. M. Healy questioned whether they need to be oriented. There was also some question about adding directions for assembly/evacuation points.
 - e. Wayfinding signs done on Weed campus. Yreka's still need to be put up. Put in a work request to have Maintenance complete the work.
 - f. Building exterior numbers – Has Phil put this on a project list for completion?

5. New Business

- a. Safety Committee Mission: MSP (Luddon, Alvarado, unanimous) to use Option 1 as the mission statement. Doug will put on the web site.
- b. Evacuation drills are scheduled on October 15 in Weed and October 20 in Yreka.
- c. Interior signage on both campuses will be worked on next year. We will try to keep the same scheme as our roadway signage.
- d. Building roof numbers. Mark said we can try it, but he does have some concerns with how the color difference will cause problems when the roof expands and contracts due to weather. It may cause the roof coating to crack.
- e. Training students for campus disasters. This was brought up by the student trustee at the Board meeting. What do we want to have as an outcome for the students? Can we post flyers on campus? There will be an assembly in LETC in Yreka, on-campus in Weed for students. Melissa is sending out an e-mail. There will be open sessions, a YouTube video, and everyone will be encouraged to sign up for Everbridge.
- f. No building inspection will be done for this meeting.

6. Other

- a. Meetings – November 12 and December 10, 2 to 3 p.m. with a building inspection from 3 to 3:30.
- b. Check with Jenny and Ed for this schedule.
- c. IIPP needs to be reviewed this year.

Meeting adjourned at 3:27 p.m.

Respectfully submitted,

Lori Luddon