

COLLEGE OF THE SISKIYOU  
SAFETY COMMITTEE MEETING

Minutes

February 8, 2018

Committee members present: Eric Rulofson, Darlene Melby, Lori Luddon, Ed Kephart, Nancy Miller, Theresa Richmond, Doug Haugen, Phil Clark

Note taker: Melinda Garland

The meeting was called to order at 11:00 a.m. in DLC-4.

**1. Approval of Minutes:** Minutes for December 13, 2017 motioned by Lori Luddon, 2<sup>nd</sup> by Ed Kephart. Passed.

**2. Discussion & Action**

**3. Recurring Reports**

- RASP – Forklift training has been provided through RASP. January fume hood velocity survey.
- Keenan Reports: 1. 7/1 – 12/31/17 seven reported accidents up from 1 during same time last year. 2. No new Safety Shorts at this time. 3. Safe Colleges talking about silica exposure module coming out.
- Employee Safety Communications – exhaust smell when ambulances running during training outside of ESTC.
- Employee Accident Reports – 3 total.
- Safety Requests – Define parking lot direction by welding and ESTC.
- Safety Credit Requests – Requesting to move forward with a quote for speed bumps. Requesting to move forward with getting quote to make more road/wayfinding signs.

**4. Project Reports**

- Natural turf field for soccer where the practice field currently is located.
- Artificial Turf project for football field bumped out to 2019.
- Summer project for sprinklers in Science building.
- Electronic locks for the gym, PO has been approved. Facilities staff will do majority of the work.
- Wayfinding signage in Yreka; building numbers are changing so this is still a work in progress.

**5. New Business**

- Parking signs for ambulance training to be ordered and installed.
- Weblinks asking about what all we want on the website available for the public besides the minutes and agendas. What are other colleges doing in this regard?
- First Aid kits – COS provides Band-Aid refills, currently with Lori.

- Committee will ask to review Student accident reports, excluding athletics. Melinda will contact Janice Gonzalez to make the request.

#### **6. Old Business**

- South east end of gym traffic issue – discussed painting center lines and installing yield sign on building. Eric pricing on yield signs. Committee agreed to start by painting center lines first when weather permits.
- Alertus emergency notification software information was forwarded to IT for research on implementation. Nothing from Chris at this time.
- Everbridge sign-ups are ongoing.

#### **7. Other Items**

#### **8. Future Meetings – 11 a.m. to 12 noon**

- Second Thursday of every month. Next meeting scheduled for March 8, 2018.

Meeting adjourned at 12:02 p.m.

Respectfully submitted,

Melinda Garland