

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

Minutes

February 22, 2018

Committee members present: Darlene Melby, Doug Haugen, Jenny Heath, Nancy Miller, Phil Clark, Desiree Kaae

Not present: Theresa Richmond, Veronica Rivera, Ed Kephart, Crystal Fahey, Calvin Wagner, Jesse Mullin

Note taker: Melinda Garland

The meeting was called to order at 9:00 a.m. in DLC-4 and Yreka via webcam.

Approval of Minutes: Minutes from September 28, 2018 motioned by Jenny Heath, 2nd by Nancy Miller. Passed.

Discussion & Action

Recurring Reports

Darlene opened meeting by stating though Veronica Rivera is not present, she will be the new chair of Safety Committee while she is interim Director of Facilities.

- RASP – Fume hoods will be scheduled with Mandy. We need to schedule a forklift training for Yreka campus now that they have a forklift on that campus.
- Keenan Reports – One claim in December for Workers Comp. Last year same time there were five. Jan 1, 2020 all employees will have to do AB1825 (sexual harassment) every two years.
- Employee Safety Communications
- Employee Accident Reports – Per HR two employee accidents in September. None in October, November. Three accidents in December. One accident in January.
- Student Accident Report – Two fire fighter students – one weakness and one hurt shoulder during PT.
- Safety Requests – Cars parking 24/ 7 by gym impeding on snow removal/ plowing. Call out to Weed PD regarding cars. Continued speeding – Darlene mentioned looking into permanent speed bumps. Air quality – COS providing mask when needed during fire season. Melinda will call Siskiyou County Health to see if they
- Safety Credit Requests – no new request.
- Request to bring balance of safety credit money to next meeting. Also to look at more speed bumps on campus.

Project Reports

- Soccer field project report. Ad for bids going out. Field is now a renovation project, not artificial turf.

New Business

- SWACC Report – Phil Clark. Summary review was gone over with Eric. Injury prevention, fire safety, security, emergency preparedness playground safety, self-inspection, IIPP. Noted most items are good. Items of concern are all on the report. These items were being assigned to maintenance and program personnel. Most items are rated as medium. High hazard items are leaking fire sprinkler in Science building. In Arts, equipment without safety guards. Shelves/rakes that need to be secured. Dorm parking lot still.
- Dogs going to the bathroom over at DLC from the apartments. Possibly quote a sign with the City ordinance. Then we could call Weed PD to ticket the offenders. Doug suggested sending a “cease and desist” letter to the apartment managers.
- Students smoking on campus not in smoking areas. Attempts to talk to them have not been successful. Darlene mentioned student conduct code. Then Doug mentioned Weed PD could be called to get the student names for us.

Old Business

- State tobacco cessation programs going on our website for information for students and staff. Suggestion that information from our insurance plans for the staff can go out with Wellness flyers.
- Band-Aids to refill first aids kits will be purchased through Darlene’s office. Still figuring out best centralized location for the supplies. Checking the AEDs ~ training needed since these have not been checked since Lori showed Desiree how to do it in June. Melinda will call Chief Duncan with Weed FD to be trained on how to do the monthly checks.

Other Items

Future Meetings

- Friday March 29, 2018 9 a.m.

Meeting adjourned at 10:10 a.m.

Respectfully submitted,

Melinda Garland