

COLLEGE OF THE SISKIYOU
SAFETY COMMITTEE MEETING

Minutes

January 31, 2020

Committee members present: Veronica Rivera, Darlene Melby, Crystal Fahey, Jenny Heath, Mandy Twitchell, Phil Clark, Doug Haugen, Maria Ferrasci, Ed Kephart, Abner Weed, Desiree Kaae

Not present: Theresa Richmond, Nancy Miller, Karen Harper

Note taker: Melinda Garland

The meeting was called to order at 9:00 a.m. in DLC-4 and Yreka via webcam.

Approval of Minutes: Minutes from October 25, 2019 and December 6, 2019 JH motion for approval, 2nd EK, passed with date correction on October minutes.

Recurring Reports

- RASP – 6 days for year, used 1.53 days with fume hoods coming up - 4.47 days available
- Keenan Reports - 7/1/19 - 12/31/19 \$41,500, on par with prior year
- Employee Accident Reports – 0 accidents to report
- Student Accident Report – 0 student accidents reported
- Safety Requests – no new request
- Safety Credit Requests – acrylic sign holders for posting quarterly Safety Tip Campaign flyers are on order. PC said Shasta College okay'd to share their Safety tip flyers, so we can change to our logo / picture/ branding. Request for safety credits to replace the 2 broken fume hood monitors. \$1000 for 2 of them prior to tax / shipping. PC – we can purchase them and talk to Karen to see if the safety credits will cover it.

New Business

- Information on the Corona virus (CDC/ Homeland Security flyer) will be sent out, DH forward flyer and will ask Dawnie to email/post. Washing hands reminder. Adding new hand sanitizer dispensers and replacing somewhere thefts have taken them, to locking ones
- ADA survey is being done by Veronica. Checklist for each building with an ADA compliance. We are required to have a transition plan by the State. Then as money is available, we can try to bring us into compliance.

Old Business

- Keenan I AM READY - RASP days. JH recommended in the last meeting, that when it is scheduled, do so on a Flex day to get more faculty to participate. May 22nd is suggested

- JH updated 5911 verbiage
- DH - possible to send out weekly Everbridge “slowdown while driving”
- Company Nurse ~ HR (NM was going to talk to Kelly Groppi) look into getting stickers on phones and if the information is in the new hire information packets too. Company Nurse is for employees, student workers, adjunct staff
- VR ~ Working with IT to get update on the” all call” system and getting people trained. Will need this for active shooting on campus drill

Other Items

Future Meetings

- Friday February 28, 2020, 9 a.m. – 10 a.m.
- Friday March 27, 2020 is Spring Break, need to find a new date

Meeting adjourned at 9:38 a.m.

Respectfully submitted,

Melinda Garland