

## ***Classified Senate***

College of the Siskiyous  
800 College Ave, Weed  
2001 Campus Drive, Yreka



### MINUTES

December 19, 2018

DLC 8 / Yreka 5

(Immediately following CSEA meeting)

2:30 – 3:30p.m.

Present: Debbie Dutcher, Donna Farris, Shannon Eller, Josh Collins, Marlena Shaffer, Emily Anderson-Moser, Cynthia Leonard, Desiree Kaae, Mary Mericle, Axel Hernandez, Courtney Williamson, Kristine Michelin, Mandy Twitchell, Joe Weatherton, Linda Kiely, Athena Oreck, Janice Gonzalez, Regina Weston, Alysia Garcia, Tyler Morrison, Josh Simas, Beckie Hobbs, Nancy Coughlin, Jason Aronson, Veronica Rivera, David Fleet, Crystal Fahey.

**Meeting Called to Order:** 3:24 PM

**Meeting Facilitated By:** Debbie Dutcher, Classified Senate President

1. Agenda Approval
  - Motioned by Donna Farris; seconded by Cindy Leonard. All in favor.
2. Approval of Minutes
  - Motioned by Tyler Morrison; seconded by Josh Collins. All in favor.
3. Executive Committee Report: No report.
4. Committee Reports:
  - Administrative Council: Jodi Dawson/Carie Shaffer
    - No report.
  - Budget/Planning: Donna Farris
    - 2-3 meetings were regarding Planning Day.
    - Discussed Program Reviews and CQIPs.
  - College Council: Josh Collins
    - Working on approving APs and BPs.
    - The shared governance flowchart is going back to faculty for review/edits, then to Academic Senate, etc. for final approvals.
  - Technology: Josh Collins

- Not rehiring for Ben Harris's position. Rehired for TJ Baugus's position, but as a Project Manager. Banner support will be outsourced.
    - There is a new helpdesk ticket platform called "HappyFox."
  - Safety: Crystal Fahey/Desiree Kaae/Cheryl Rosen
    - The next meeting will be around the end of January 2019.
  - Student Services: Janice Gonzalez/Josh Collins/Regina Weston
    - Upcoming agenda item: posting guidelines for APs to public postings and forums. This will go to Student Services and then to College Council for review/approval.
  - Instruction Council: Volunteers are needed. Please contact Debbie Dutcher.
5. Adjournment:
- The next Classified Senate Meeting will be February 19, 2019 and will immediately follow the CSEA Meeting that begins at 2:30 PM. Meeting adjourned at 3:40 PM.