

Classified Senate

College of the Siskiyous

Meeting Minutes from October 16, 2019

Members Present: Debbie Dutcher, Josh Collins, Beckie Hobbs, Bethany Golly, Melinda Garland, Axel Hernandez, Marlena Shaffer, Monique Gonzalez, Athena Oreck, Anne Marie Acorn, Jodi Dawson, Mandy Twitchell, Desiree Kaae, Carie Shaffer, Cynthia Leonard, Nancy Coughlin, Randy Shaffer, Josh S, Yreka: Cheryl Rosen, Ken Oates, Crystal Fahey,

Meeting Location: College of the Siskiyous, Weed Campus, DLC 3/RHSI 119

Meeting Minutes

I. Agenda Approval

- Meeting called to order at 2:43 pm.
- Approval of the agenda of the previous meeting – Beckie. moved to approve the agenda, 2nd by Axel. Approved by all members present.

II. Approval of Minutes

- Approval of September 11, 2019 minutes – Motion to approve by Cyndi L., 2nd by Bethany G.. Unanimous approval of minutes by all members present.

III. Executive Committee Report

- Nothing to report.

IV. Committee Reports:

- Admin Council – Jodi Dawson, Carie Shaffer, and (Desiree Kaae)*
 - Approved 4 Admin Procedures (AP) and 4 Board Procedures (BP) and sent them to College Council.
- Budget and Planning Council(IPB)- Donna, Cheryl, Crystal (Desiree)*
 - Talked about CQI, and the funding formula, and how it has affected rural community colleges goals and “what not”.
 - There was also a CQUIP request to change a Temp Part-Time position to a Perm Part-Time position.
- College Council –Josh & Deb
 - Talked about the Board Meeting the previous night.
 - CQI
- Technology Council – Jason, Josh & Nancy, (Bethany)*
 - Jason mentioned that they are creating a new Tech Master Plan.
 - Banner projects are continuing
 - Single sign-on is going to go live at the end of November. Student emails will also change. They will no longer carry the ‘ins’ extension.
 - Deb asked about One-Drive project, which Jason said was almost done.

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- Safety Committee – Crystal, Mandy & Desiree (Melinda)*
 - Mandy stated that safety committee met and are looking to use Shasta College’s Safety Signs idea.
 - Mandy also mentioned Lab Tech issues regarding injuries. When they have injuries, they call 911.
 - Question asked about Active Shooter Training. Melinda stated they are waiting for Weed PD to call back to set a meeting.
- Student Services Council–Axel & Cyndi (Janice)*
 - Cyndi reported that the council has approved AP/BP 5010, 5013, and 5610 and sent on.
 - Also talked about AB19 and how that was going to affect Siskiyou Promise (SP) students. Dawnie was at the meeting to let committee know that foundation was not going to be able to give as much to Sisk Prom students in the future. Talked about how many student could be funded and also recommended that SP students rent their books instead of buy so the book voucher could be \$100 per semester. By the end of the meeting, it was recommended that SP be for one year only, Book vouchers would be \$100 per semester for rentals.
- Instruction Council – Bethany & Karen? (Vickie Donaldson)*
 - Bethany stated they reviewed Four AP/BP’s and tabled them.
 - Exam, Tabled
 - ILO, Tabled
 - She also mentioned that \$58,000 was doled out for: BIO will receive Laptops, and Psyc will receive new software. ECE was picked up by Guided Pathways.

*(scribe or part of their job duties)

V. **Board Report – Deb**

The faculty read a resolution regarding timeliness in providing information to senates and unions that require their vote.

VI. **New Business**

- Continuous Quality Improvement (CQI) Debbie asked Senate members to look this over.
- AP 2510 – Procedure to look over and give feedback to Deb or Josh by the 10/22/19. Let them know if we want our feedback shared publically.

VII. **Other**

- A senate member indicated that it would be nice if Debbie, Classified Senate President, would give a report at the Board Meetings. Debbie indicated that she does when there is anything to share. Debbie also asked that if anyone would like her to share anything to the board regarding classified senate to please let her know a day or two before the Board Meeting. She also indicated that this is not a one person show and that classified as a whole are a part of what she represents at the board table. Debbie also indicated that we are the shared governance side of Classified and she will not share anything that is through CSEA unless asked to

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by Donna or Josh. Classified senate is not like Faculty Senate where they actually are ran by the 10 +1 rule and are a part of the accreditation requirements. If you have anything you would like reported to the Board, please bring it to Debbie's attention.

VIII. Adjournment

- Josh motioned to adjourn, Melinda 2nd. Motion to adjourn approved by all members present at 3:07pm.