

# Classified Senate

## College of the Siskiyous

---

### Meeting Minutes from April 15, 2020

**Members Present:** Debbie Dutcher, Josh Collins, Gabbie Aston, Bethany Golly, Haley Pope, David Fleet, Donna Farris, Desiree Kaae, Linda Kelley, Monique Gonzalez, Michael Reetz, Emkay Sikora, Karen Chandler, Marlena Shaffer, Nancy Coughlin, Lilia Anderson, Alysia Garcia, Beckie Hobbs, Stephanie Richardson, Mary Mericle, Thomas Klien, Carie Shaffer, Marsha Eblen, Crystal Fahey, Courtney Williamson, Athena Oreck, Axel Hernandez, AnneMarie Accord.

**Meeting Location:** Zoom

### Meeting Minutes

#### I. Agenda Approval

- Meeting called to order at 2:32 pm.
- Approval of the agenda– Josh moved to approve the agenda, 2<sup>nd</sup> by Mary. Approved by all members present.

#### II. Approval of Minutes

- Approval of minutes from the previous meeting – Josh moved to approve, 2<sup>nd</sup> by Beckie.

#### III. Executive Committee Report

- IPB is getting ready for CQIPs
- Approval of Job Vacancies
- Budget timeline.

#### V. Committee Reports:

- Admin Council – Jodi Dawson, Carie Shaffer, and (Desiree Kaae)\*
  - BP's were reviewed
  - CQIP rankings reviewed
    - Servitas,
    - Meal rates,
    - International fees.
- Budget and Planning Council (IPB)- Donna, Cyndi, Crystal (Desiree)\*
  - CQIPs Open Hearings
    - Athletics – Bus purchase, could be used by other depts. Ie, Trio, HQ, etc. May be able to spread out payments over a few years making payments less if financed. Talked about annual upkeep cost as well.

# Classified Senate

## College of the Siskiyous

---

- College Council –Josh & Deb
  - Progress on APs and BPs not done
  - Presented Re-organization info. Deb asked if there was a cost savings with the reorg. Josh stated that the info was ‘clear as mud’
  - Supplanting was also mentioned.
- Technology Council – Jason, Josh & Nancy, (Bethany)\*
  - Bethany stated that they have a new Tack Charter which shows rolls and responsibilities of Tech team.
    - Products such as: Tutor Track, SARs, and Cranium Café.
    - Matt will look in depth to see if we need all three.
  - There is also going to be a survey to ask how tech services is doing, however it has been put on hold due to Covid19.
- Safety Committee – Crystal, Mandy & Desiree (Melinda)\*
  - 2-3 Months since last meeting. Nothing stood out.
- Student Services Council - Axel Hernandez, Cyndi Leonard, (Janice Gonzales)\*
  - Prioritized and rated Student Services CQIPs request
    - Library –
      - Staff = Library Tech position
      - Chromebooks
      - Laptops
      - New furniture
      - New projector and screen for movies
      - Software
    - Housing
      - Software
      - Move \$ from cafeteria to Housing for carpet, asbestos removal, etc.
    - Athletics
      - Purchase bus that could also be used by Trio, HQ, etc.
      - Athletic Advisor
- Instruction Council – Bethany & Debbie (Vickie Donaldson)\*
  - Reviewed and ranked CQIPs
- Board Report – Debbie provided an up-date on items at the board meeting: Meeting was on Zoom, Lots of No-reports
  - Food Pantry – Students can now request food online.
  - Welding has been suspended. May give students a pass/no-pass grade.
  - Fire may be back by the end of April/beginning of May. FIRE and EMS have been online remotely.
  - SOAR Orientations will be solely online in Canvas.
  - Manufacturing in Yreka is suspended-wants to start back in the Fall.
  - Physics hiring has been suspended at this time.

\*(scribe or part of their job duties)

# Classified Senate

## *College of the Siskiyous*

---

VI. **Old Business – Deb**

- None

VII. **New Business – Deb**

- Debbie mentioned that we have only 2 more meetings before we have Elections during the 2<sup>nd</sup> meeting. Be thinking about what positions you would like to hold.  
Great way to learn how the college runs.

VII. **Adjournment**

- Josh motioned to adjourn, Cyndi 2<sup>nd</sup>. Motion to adjourn. Approved by all members present at 3:51pm.