

# College of the Siskiyous

## College Council

### Annual Report – 2024-2025

#### Committee Information

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##### Committee Members

Dr. Char Perlas (Ex-Officio); Dr. Mark Fields; Dr. Hallie Coppi; Dr. Andrea Craddock; Alison Varty; Stephanie Wroten (Sept-Feb); Regina Weston (Feb-June); Carie Shaffer (Oct-June); Haley LeBoeuf; Bethany Golly. ASB seats were vacant all year.

##### Committee Charge (Summary)

College Council is the primary participatory governance group whose mission is to engage constituent groups in decision-making processes on matters of institutional significance.

#### Meeting Information

**Date of Annual Report: May 7, 2025**

Mtg Date	# Members Present	Date Agenda Sent	Date Minutes Posted	Please list the tasks that the Committee will be working on as a result of the meeting.
September 4	6	8/28	9/18	Joint meeting with IPB to approve 2024/25 final budget.
September 18	5	9/16	10/2	Set meeting dates & times; reviewed 23/24 goals and set goals for 24/25; approved AP/BPs.
October 2	7	9/27	10/16	Approved 24/25 goals; approved updated Workforce Hiring Guide.
November 6	6	11/1	12/4	Approved AP/BPs.
December 4	6	12/2	12/19	Reviewed and approved the Updated Program Review Manual and Instructional Comprehensive Program Review Template; approved AP/BPs.
February 5	7	1/31	2/19	Approved Non-resident tuition fee; approved AP/BPs.
February 19	6	2/17	3/5	District Mission statement review & update process; Approved AP/BPs.
March 5	6	2/28	3/19	Approved AP/BPs.
March 19	6	3/15	4/2	Reviewed IIPP; approved AP/BPs.
April 2	4	3/28	4/16	Approved the 26/27 Academic Calendar
April 16	5	4/14	5/7	Approved AB/BPs.
May 7		5/5		District Mission statement next steps; College Council self evaluation 24/25; approve AP/BPs

**Average Attendance: 5.83**

Agendas are posted in BoardDocs. Members are emailed notification of posted meetings by BoardDocs. Minutes are stored in BoardDocs and are available to the community at large, once approved.

## Results From Self-evaluation Survey

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### Major Accomplishments or Achievements in Past Year

- Keeping people informed about college policy; being efficient with our time.
- Did a great job reviewing various AP/BPs.

### Major Obstacles or Problems with Committee

- We should be addressing issues other than AP/BPs; is there a redundancy in looking at policies that have already been approved by the people who know the area best?

### Recommendations for Improving Process or Efficiency

- Consider developing a rubric for policy approval to define what we are looking for: accuracy? clarity? relevance?
- Consider having more substantial conversations about meeting the needs of students and the needs of the community and being a more effective institution.

## Committee's Goals

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### Committee's Goals and Institutional Goals and expectations met.

- Continue working on the Program Review process.
- Use data to look at decisions being finalized.
- Focus on building engagement with constituency groups in the decision-making process

Yes; Evidence seen of work towards Goal 3 but not 1 or 2; To the extent that reviewing AP/BPs allows us to meet these goals, then yes

### Committee Goals (if appropriate) for Coming Year and list Related Institutional Goal

- Recommendation to focus on goal 3; keep all goals

## College of the Siskiyous Institutional Goals

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**Goal #1:** Promote and support educational goal completion for all students.

**Goal #2:** Sustain institutional health and vitality to meet the needs of the community.

**Goal #3:** Evaluate institutional effectiveness for continuous improvement.

## College of the Siskiyous Mission

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We are a comprehensive community college serving the economic, educational, lifelong learning, and workforce needs of Siskiyou County and the other communities our programs reach. College of the Siskiyous provides students a strong education leading to associate degrees, certificates, college transfer, career and technical education, workforce training, and basic skills preparation. We understand the transformative power of higher education and seek to inspire students by offering inclusive and practical learning experiences that are relevant in today's global economy and environment. We strive to prepare our students to align their newly-gained skills and experiences with those best suited to the work they wish to pursue and the lives they wish to lead. At the same time, we aim to inspire our students to engage actively, question deeply, reason critically, think boldly, communicate effectively, act innovatively, work collaboratively, and live ethically.

- By June 30, 2026, College Council will identify a taskforce consisting of constituency representation to revise the College Mission Statement, incorporating feedback from a MS Forms survey and a campus-wide Town Hall, and submit a board ready draft to the Board of Trustees for approval.
- By June 30, 2026, College Council will complete a full review and assessment of the Local Decision-Making Handbook, compiling a report of recommended revisions and presenting it to participatory governance committees for approval to ensure currency and effectiveness.

Chair Signature: 

Date Approved by Action of Committee/Council: 9/3/25