

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL  
MINUTES  
September 26, 2017**

**The following members were present:**

Dr. Stephen Schoonmaker – President  
Maria Fernandez – Faculty Representative  
Chris Vancil – Faculty Representative  
Dawnie Slabaugh – ASM Representative  
Chris Wehman – ASM Representative  
Josh Collins – Classified Representative  
Debbie Dutcher – Classified Representative

**Absent:**

Theresa Richmond – Administration Representative  
Dr. Todd Scott – Administration Representative  
Calvin Wagner – ASB Representative

**Also Present:**

Darlene Melby – Vice President, Administrative Services  
Sheila Grimes – Recording Secretary

The meeting was called to order at 2:03 p.m.

**Consent Agenda**

**Item 1. Approval of Minutes**

It was moved and seconded (Collins/Dutcher) to accept the minutes of the September 5, 2017, meeting.

The motion carried with the following vote: 6 ayes, 0 noes, 3 absent.

**Regular Agenda**

**Item 2. Technology Plan**

As part of the findings by the Accreditation External Evaluation Team, it was recommended that the College develop a Technology Plan. Since then, Chris Wehman along with his Technology Team created the Technology Master Plan 2016-2020. Chris Wehman stated that the Technology Master Plan is a document which is constantly evolving and will continue to be revised as needed. Darlene Melby thanked Chris and his Technology Team for taking on this monumental task.

A motion was made and seconded (Collins/Fernandez) to recommend acceptance of the Technology Master Plan. The motion carried with the following vote: 6 ayes, 0 noes, 3 absent.

**Item 3. College Council Charge**

As the Committee begins to discuss the governance structure, the charge of College Council will become clearer. Until then, the members of College Council agreed to amend the committee's charge for the present time as follows:

**Item 3. College Council Charge (Cont'd)**

College Council is the primary participatory governance group whose mission is to engage constituent groups in decision-making processes on matters of institutional significance. ~~In carrying out this mission, the roles of College Council are divided into two general categories:~~

- ~~(1) to advise the Superintendent/President by reviewing and providing input on college policy, administrative procedures, and significant budget allocations;~~
- ~~(2) to serve as liaisons between College Council and the constituent groups for all information and suggestions on matters of institutional significance.~~

**Item 4. Governance/Committee Structure**

Dr. Schoonmaker mentioned that as of this week, he will have been with the College for 90 days. With that being said, he shared a working document entitled, “Committee Structure for College of the Siskiyous/Siskiyou Joint Community College District Governance,” which he believes captures our current governing processes. Dr. Schoonmaker emphasized that this was not a proposal for a new structure. He noted that the following groups, which are identified by a red box, are subject to the Brown Act: Board of Trustees; Citizens’ Bond Oversight Committee; Retiree Health Benefits Oversight Committee; Foundation Executive Committee; Academic Senate; Curriculum Committee; Equivalency Committee; Flex Committee; Classified Senate; and Associated Student Body. The working document also includes emerging alignment in some areas; for example, Darlene is in the process of forming an Administrative Council which will include the following areas: technology, facilities, safety, and web. Based on discussions held last year between Dr. Scott and Chris Vancil, the Planning and Budget committees have been merged together. Dr. Schoonmaker noted that the currently named Accreditation Steering Committee could be a group that goes beyond accreditation compliance and look at Institutional Effectiveness systemically for ways to continually improve. Therefore, the document shows this group using the name CQI, or Continuous Quality Improvement, as a placeholder name for now. This chart will evolve as we make additions and/or changes as we discuss how we want to govern.

As there are questions regarding our current organizational structure, we will have organizational charts available at the next College Council meeting. In addition, all of the vice presidents and deans will be invited to attend.

**Item 5. Categorical Fund Allowance for Instructional Equipment and Facilities**

Darlene stated that we were notified a few weeks ago that due to the State deciding to support the Deferred Action for Childhood Arrivals (DACA) initiative; consequently, funding for Facilities and Instructional Equipment is being reduced by \$30 million in order to assist the Dreamers. For COS, this means that our original allocation of \$182,618 is being reduced by \$16,632 leaving \$165,986. At the last meeting, College Council voted to award \$55,000 to scheduled maintenance and \$127,618 to Instructional Equipment. Darlene stated that the \$5,000 of the \$55,000 for Facilities was to be used to install science equipment that was purchased in early spring of 2017. Upon further research, it was confirmed that Facilities could not use the \$5,000 for this project on their side. Therefore, the \$5,000 was rescinded to help us make up the reduction in funding. Therefore, we are asking College Council to once again recommend how to divide the funds between Facilities and Instructional equipment.

A motion was made and seconded (Vancil/Dutcher) to recommend that the final distribution of the funds for Instructional Equipment and Facilities totaling \$165,986 be divided as follows: \$50,000 to Facilities and \$115,986 to Instructional Equipment. The motion carried with the following vote: 6 ayes, 0 noes, 3 absent.

**Item 5. Categorical Fund Allowance for Instructional Equipment and Facilities (Cont'd)**

An additional motion was made and seconded (Vancil/Collins) to return the Instructional Equipment Requests to Instruction Council to be prioritized. After which, the list is to be brought back to College Council. The motion carried with the following vote: 6 ayes, 0 noes, 3 absent.

**Item 6. Other**

Nothing to report.

**Item 7. Adjournment**

There being no further business, the meeting was adjourned at 4:05 p.m.