

If there are any questions or concerns regarding the minutes, please contact your constituent representative for additional information or clarification.

**COLLEGE COUNCIL
MINUTES
November 28, 2017**

The following members were present:

Dr. Stephen Schoonmaker – President
Theresa Richmond – Administration Representative
Chris Vancil – Faculty Representative
Dawnie Slabaugh – ASM Representative
Chris Wehman – ASM Representative
Josh Collins – Classified Representative
Debbie Dutcher – Classified Representative
Hailey Dixon – ASB Representative
Calvin Wagner – ASB Representative

Absent:

Maria Fernandez – Faculty Representative
Dr. Todd Scott – Administration Representative

Also Present:

Dennis Roberts – Dean, Instruction/Athletic Director
Sheila Grimes – Recording Secretary

The meeting was called to order at 2:05 p.m.

Consent Agenda

Item 1. Approval of Minutes

It was moved and seconded (Collins/Richmond) to accept the minutes of the November 14, 2017, meeting.

The motion carried with the following vote: 8 ayes, 0 noes, 2 absent.

Regular Agenda

Item 2. Instructional Equipment List

At the September 26, 2017, College Council meeting, the members recommended returning the Instructional Equipment Requests to Instruction Council to have the number one ranked items prioritized. Once this list is prioritized, it will be presented to College Council again for approval. Dennis Roberts stated that he along with Dr. Scott, Dr. Zweigle, and Cora Brownell met and prioritized the number one ranked items based on need and safety.

A motion was made and seconded (Vancil/Richmond) to approve funding the instructional equipment requests one through eight. Motion failed.

A substitute motion was made and seconded (Vancil/Richmond) to fund requests one through eight up to the agreed amount of \$115,986 for Instructional Equipment. The motion carried with the following vote: 8 ayes, 0 noes, 2 absent.

Item 3. Diversity Program

Theresa Richmond distributed a proposal from the Diversity Committee entitled, “National Equity Project.” The Diversity Committee is recommending that we contract with Hugh Vasquez. Hugh is part of the National Equity Project (NEP) in Washington, D.C. and he recommended the National Equity Project. The cost for this program is estimated at \$62,000. However, Theresa believes that since we are a small College, the cost could be less. Theresa stated that if COS would like to be a true Diverse campus (equity and inclusion), we need to have an in-depth program rather than offer a few workshops. This year, the Diversity Committee received \$50,000 in funding for submitting the Equal Employment Opportunity (EEO) plan. There is also an additional \$50,000 in their budget which was rolled over from last year. Theresa will speak with Hugh regarding travel and material costs as these two items were excluded from the estimated amount for this project. Once cost adjustments to this proposal are complete, Theresa will forward it to the Integrated Planning and Budget Committee for review and then this plan will again be brought to College Council.

The Diversity Committee is considering the possibility of allowing two of our students, Nathanael Lathrop and Jesse Mullin, to produce a Diversity movie featuring College of the Siskiyous. These are the same two students who put together the COS video promo. Funds have been identified in the Diversity budget for this project.

Item 4. Recommend Revisions of Board Policy

Per the request of our Board President, Board Policy 2725 has been revised to include a definition of “hardship.” There was much discussion regarding recommending increasing the compensation of the Student Trustee.

A motion was made and seconded (Vancil/Collins) to recommend acceptance of revised Board Policy 2725.

The motion carried with the following vote: 7 ayes, 0 noes, 1 abstention, 2 absent.

Item 5. Recommend Revisions of Administrative Procedure

Per the request of our Board President, Administrative Procedure 2725 has been revised to include a definition of “hardship.”

The following change was recommended:

- Add “in writing” to the last sentence under Section II so that it reads as follows: Absences are approved by the Board for compensation at the next Board meeting after the absence is recorded and requested **in writing** by the absent Board member.

A motion was made and seconded (Vancil/Richmond) to recommend acceptance of revised Administrative Procedure 2725 with the changes noted above.

The motion carried with the following vote: 6 ayes, 0 noes, 1 abstention, 3 absent. (Hailey Dixon was not present when vote was taken.)

Item 6. Governance/Committee Structure

Dr. Schoonmaker distributed a revised draft of the Shared Governance document and provided a brief explanation. He noted that SEM is the abbreviation for Strategic Enrollment Management. Dr. Schoonmaker requested that everyone share this document and ask for feedback. A legend will be added to this document for clarification. At the next meeting, College Council will be discussing the shared governance questions that were distributed at the November 14 meeting.

Item 7. Other

Please bring your calendars for January through May as we will be changing the College Council meeting time for the spring semester.

Item 8. Adjournment

It was moved and seconded (Dutcher/Richmond) to adjourn the meeting at 3:58 p.m.

The motion carried with the following vote: 8 ayes, 0 noes, 2 absent.