



## COLLEGE COUNCIL MINUTES

**Wednesday, Nov. 13, 2019**  
**3:30 - 5:00 pm**  
**Board Room**

- ✓ **Dr. Stephen Schoonmaker (Chair)**
- ✓ Josh Collins
- ✓ Debbie Dutcher  
Bela Fujimoto
- ✓ Michael Souza
- ✓ Char Perlas  
Theresa Richmond
- ✓ Patrice Thatcher-Stephens
- ✓ Jayne Turk  
Chris Wehman  
Stephanie Wroten
- ✓ Debbie Goltz (Minutes)  
Resources:
  - ✓ Darlene Melby
  - ✓ Melissa Green

### Committee's Charge

*College Council is the primary participatory governance group whose mission is to engage constituent groups in decision-making processes on matters of institutional significance.*

### AGENDA

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Dr. Schoonmaker called the meeting to order at 3:38 p.m.

1. Approval of Minutes

It was moved and seconded (Thatcher-Stephens/Collins) to approve the minutes from the October 23, 2019 College Council meeting as presented. Motion carried unanimously.

2. Approval of Reviewed and/or Revised Board Policies/Procedures

a. Review only – no changes:

1. AP 6100 – Delegation of Authority, Business and Fiscal Affairs

It was moved and seconded (Turk/Collins) to approve AP 6100 with minor changes. Motion carried unanimously.

2. BP 7210 – Academic Employees

It was moved and seconded (Collins/Souza) to approve BP 7210 with minor changes. Motion carried unanimously.

3. AP 5010 Admissions and Concurrent Enrollment

AP 5010 was moved down the agenda to be addressed at the same time as BP 5010.

b. Minor formatting/stylistic changes, League changes, or non-substantive changes:

1. BP 6100 – Delegation of Authority, Business and Fiscal Affairs

It was moved and seconded (Collins/Turk) to approve BP 6100. Motion was amended (Collins/Turk) to table this item until we get more clarity on the language regarding Board approval of contracts. Motion carried unanimously.

2. AP 6307 – Debt Issuance and Management

It was moved and seconded (Collins/Thatcher-Stephens) to approve AP 6307 as presented. Motion carried unanimously.

3. BP 6800 - Safety

It was moved and seconded (Turk/Thatcher-Stephens) to approve BP 6800. A friendly amendment to include AP 6800 in the action to consider and approve BP 6800 was moved and seconded (Turk/Dutcher). This motion was later withdrawn. It was then moved and seconded (Turk/Perlas) to send AP 6800 back to Administrative Services Council for further review. Motion carried unanimously.

The remaining Board Policies and Administrative Procedures were not addressed due to lack of time. They will be included on the next agenda.

4. AP 7125 – Verification of Eligibility for Employment

5. AP 7126 – Application Background Checks

6. AP 7145 – Personnel Files

7. AP 7215 – Academic Employees: Probationary Contract Faculty

8. AP 7217 – Emeritus Faculty Status

9. BP 5010 – Admissions and Concurrent Enrollment

10. AP 5010 – Admissions and Concurrent Enrollment
11. BP 5110 – Advising and Counseling
12. AP 5110 – Advising and Counseling
13. AP 5111 – Unit Enrollment Limitations
14. AP 5120 - Transfer Center
15. BP 5130 - Financial Aid
16. AP 5130 – Financial Aid
17. AP 5610 – Voter Registration

c. Substantive content changes or revisions:

1. BP 6300 – Fiscal Management
2. AP 6300 – Fiscal Management
3. AP 6800 – Safety (moved up the agenda to be considered with BP 6800)
4. AP 3750 – Use of Copyrighted Materials
5. BP 5120 – Transfer Center

3. Continuous Quality Improvement  
This agenda item was not addressed due to lack of time.

4. Cost Containment  
This agenda item was not addressed due to lack of time.

5. Updates from Governance Groups  
Updates were not given due to lack of time.

- a. Academic Senate
- b. ASM
- c. Classified Senate
- d. ASB
- e. IPB

6. Other

- Future Agenda Items
- Next Council's Agenda
  - *Wednesday, December 4 (Please note date change due to Thanksgiving Holiday)*
  - *Wednesday, December 11*

7. Adjournment

The meeting was adjourned at 5:03 p.m.

**College Council meeting dates and times: 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays, 3:30-5:00 p.m.**

~~August 21, 2019~~

~~August 28, 2019~~

~~September 11, 2019~~

~~September 25, 2019~~

~~October 9, 2019~~

~~October 23, 2019~~

November 13, 2019

December 4, 2019 (changed)

December 11, 2019

February 12, 2020

February 26, 2020

March 11, 2020

April 1, 2020

April 8, 2020

April 22, 2020

May 8, 2020 (added)

May 13, 2020 Joint Mtg with IPB