

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 5

8:00 a.m., Friday, February 27, 2018
ESTC 107

Present: Dave Clarke, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Mike Graves and Michele Korkowski
Absent: Dr. Greene, Dennis Roberts Dr. Scott and Dr. Zweigle
Guest: Charlie Roche

Agenda

1. Approval of Minutes – February 16, 2018

A motion was made and seconded (Clarke/Roche) to approve the minutes. The minutes were approved pending correcting the date on the Agenda from February 16, 2017 to February 16, 2018.

2. eLumen Updates

Elaine reported on the progress of the eLumen conversion. She stated that every course that was transferred successfully to eLumen has been completed. We are still waiting for Ben Harris in Technology Services to do another upload so the rest of the courses that were not linked to an area the first time can be uploaded and brought through. Matt Coombs our eLumen consultant fixed the problem with the missing courses and has been trying to contact Ben for a week and a half about what has happened with these courses and to let him know he needs to do another upload but Ben has been unresponsive. Elaine shared this information with Dr. Scott last week at which time he emailed Darlene Melby and Wayne Keller and got no response from them either. Elaine sent another email to Matt Coombs last night checking to see if he had any response from Ben and he replied that he had not. This morning she forwarded Matt's email to Dr. Scott to let him know we are still at a standstill with the courses. He replied that he would mention it to Dr. Schoonmaker who he is at a conference with currently and also send an email and include Darlene and Wayne. Hopefully we can get this going soon because we cannot move forward until it is resolved. Elaine stated that she stressed to Dr. Scott that this is holding up the eLumen process. We were hoping this would have been done last week and we could have gone live on March 1st.

Elaine has been going through the catalog and checking courses in there against courses in eLumen to see what and how many courses are missing. She stated there are entire areas missing. Dave asked how 200+ courses did not get uploaded in the beginning and Elaine said there are areas that the courses are linked to such as LAS-other and CTE-other that are not there. The courses that fall under those categories had nothing to be linked to (AG, CCT, etc.) This is why we are waiting for the next upload so those courses will link with their category.

From the beginning, Margie Kurko, our eLumen representative and Ben Harris in Technology Services did not have a good working relationship. They were working on developing the script to bring the data over from CurricUNET and eventually they did not have much communication. There was a lot of confusion going through the process with Margie for everyone working with her. Mike, Jodi and Elaine met with her weekly and as she asked for things from us we didn't know what she was referring to or where she was intending to implement or use the information in their system. The language in CurricUNET is different than the language in eLumen so mapping the information that goes into the course outline was challenging. Mike stated that he is going to walk over and talk to Ben himself and see if he can get something going.

The Curriculum Committee for the next 2 Tuesdays will use the scheduled meeting times for teaching sessions so the Curriculum Committee can go through revising a course and input a new course into eLumen. We will try to build a PowerPoint presentation as we go using screenshots so the faculty has something to reference.

March 6th – revising a course in eLumen

March 13th – input a new course into eLumen and COS GE

3. Other

Charlie Roche asked if the Committee if they would discuss the new COS GE pattern. Mike stated the new pattern looks almost like it did before and that Dr. Greene placed the courses where they are based on Mike's recommendation. She wanted to know what to do with it since they would be counseling soon with the new schedule coming out and Mike advised her to at least do the best we can for now but it needs further work.

It was suggested to develop a single document with a narrative of what has transpired with the transfer between eLumen, CurricuNET and College of the Siskiyous. It will be good for faculty to know and also will be valuable for the next accreditation cycle to know because we have almost gone a year without doing any curriculum. It will also be helpful for Dr. Schoonmaker to know that there have been issues with the Technology Services Department. It should be done now while it is still fresh in everyone's mind instead of having questions come up three years from now and nobody can remember. Mike has volunteered to compile the document and send it out to all once it is completed.

4. Adjournment

The meeting adjourned at 8:30 a.m.