

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 6**

*7:30 a.m., Tuesday, March 6, 2018*

*ESTC 107*

**Present:** Dave Clarke, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Mike Graves, Dr. Greene, Michele Korkowski, Dennis Roberts, Dr. Scott and Dr. Zweigle

**Guest:** Charlie Roche

**Agenda**

**1. Approval of Minutes – March 6, 2018**

A motion was made and seconded (Greene/Roche) to approve the minutes. The minutes were approved with no corrections.

**2. eLumen Training – Mike Graves**

- Mike reviewed proposing a new course and course revisions in eLumen. He informed the Committee that he will hold a training for the Academic Senate also.
- Dr. Greene, Michele Korkowski and Dr. Zweigle are still unable to log in to eLumen. Elaine will email Matt Coombs and let him know so he can look into it.
- It was suggested to have a link to eLumen available on our website
- Elaine will be the person assigning TOP codes and SAM codes therefore the faculty should email her for a code when they are proposing a new course
- The Vice President of Instruction cannot disapprove curricular issues such as adding or removing a lab although a course that is a substantive change can be disapproved by the Board of Trustees. These issues should go to the Dean first for discussion because they are the gatekeepers of all curriculum.

**3. Other**

- We will discuss the new GE pattern at next week's meeting and see how it can be modified.
- Next week's meeting will begin at 8:00 a.m. and not 7:30 a.m. as previously planned.

**4. Adjournment**

The meeting adjourned at 8:45 a.m.