

**COLLEGE OF THE SISKIYOU**  
**CURRICULUM COMMITTEE MEETING – MEETING NO. 03**

**Minutes**

*8:00 a.m., Thursday, September 26, 2019*

*Science 110*

**Present:** Dave Clarke, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Katie Gale, Mike Graves, Mark Klever, Michele Korkowski, Dr. Peretti, Dr. Perlas, Dennis Roberts and Charlie Roche

**Absent:** Dr. Greene

**1. Approval of Minutes – September 19, 2019**

*A motion was made and seconded (Roche/Gale) to approve the minutes. The minutes were approved with no corrections.*

**2. AP 4020 and 4. Program Approval Process – M. Graves**

***The Committee discussed Item #2 and #4 together since they are both program related.***

- The program migration will need to be input manually. Elaine will do her part in the process and faculty will have their part to do.
- When faculty input their programs, there is a place where you can build out terms (1, 2, 3, and 4) and the recommended courses which are scheduling and Guided Pathways
- Dr. Perlas stated this is in alignment with Guided Pathways
- Mike will check with Vickie about scheduling a flex activity in the spring
- The goal is to complete the program entry by the end of the academic year and he will notify the faculty of the deadline
- The Committee reviewed a handout of Board and Administrative policy 4020 - Program, Curriculum, and Course Development that needs to be revised. A decision needs to be made about what the Committee's charge is in approving programs
- Mike will draft a process and email it out to the Committee for input. He will take the final draft to the Academic Senate as a review item not approval

**3. Appoint New GE Reviewer – M. Graves**

- Mike informed the Committee that Dr. Greene would like to step down from her role as GE Reviewer. He asked the Committee for volunteers to assume the role. Dave Clarke offered to take over in spring 2020 but is unable to this semester. He will work with Dr. Greene this fall to be ready to go in the spring

**4. Other**

There will be no meeting next Thursday but Mike asked the Committee to review AP/BP 4020 and email him with your suggestions.

**5. Adjournment**

The meeting adjourned at 8:30 a.m.