

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 05

Minutes

8:00 a.m., Thursday, November 7, 2019

Science 110

Present: Dave Clarke, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Mike Graves, Dr. Greene, Mark Klever, Michele Korkowski, Dr. Peretti, and Charlie Roche

Absent: Katie Gale, Dr. Perlas, Dennis Roberts

1. Approval of Minutes – October 17, 2019

A motion was made and seconded (Roche/Greene) to approve the minutes. The minutes were approved with no corrections.

2. Course Approvals – Revise a Non-Credit Course

a. COLL 0600 – Strategies for Student Success

- Reason for update: revising to incorporate course into a CSCP certificate for Summer Bridge
- Course Code changed from: ENGL 0600 to COLL 0600
- Course Title changed from: Reflecting on Student Success to Strategies for Student Success
- Course Description updated
- TOP code changed from: 1501.00 to 4930.14
- CIP code changed from: 23.0101 to 32.0199
- Lab Hours changed from: 3.0 to 0.5
- Allowed number of retakes changed from: 4 to 99
- Lab Outline added
- Approved

3. Course Approvals – Create a Community Education Course

a. XNG 0393 – Cannabaceae Studies: Science of the Cannabaceae Family

b. XNG 0394 – Cannabaceae Studies: Federal vs. State Law

c. XNG 0395 – Cannabaceae Studies: Politics and History

The above courses were not ready for Curriculum approval at the time of the meeting. There were corrections that needed to be made and the course numbers are being changed. The course numbers will change to: XNG 0383, 0384, 0385. These courses have been tabled for a future meeting.

4. Course Approvals – Revise a Community Education Course

a. XNG 0388 – Wildfire Protection for Rural Landowners

- Reason for update: Incorrect Course Code
 - Course Code changed from FIRE 0384 to XNG 0388
- Elaine will make the necessary revisions and re-submit for approval.*

5. Placement of Link to make Course Outlines of Record Public – Dr. Perlas

The Committee agreed to table this item until next week's meeting when Dr. Perlas can be present to discuss it.

6. Other

- There are three positions on the Curriculum Committee that will be vacant in fall 2020.
 1. Dr. Greene's position as Articulation Officer
 2. Mike Graves position as Curriculum Chair
 3. A faculty vacancy on the Curriculum Committee

Mike stated he already talked to Michelle Knudsen, one of our Counselors, about taking over Dr. Greene's duties as Articulation Officer. Someone from the Committee will need to step up and take over as Curriculum Chair. If someone commits soon they can shadow Mike during spring 2020. Dave Clarke has agreed to do General Education review in spring 2020.

- The Committee needs to have a standard procedure in place for approving Community Education courses. AP4400 currently states that the Curriculum Committee will review these courses as information only. Mark Klever is working on revising the AP and would like feedback from the Committee.
- Mike has assigned courses to the Tech Reviewers and would like them completed by 5:00 p.m. on Tuesday, November 12, 2019.

7. Adjournment

The meeting adjourned at 8:40 a.m.