

COLLEGE OF THE SISKIYOU
CURRICULUM COMMITTEE MEETING – MEETING NO. 08

Minutes

8:00 a.m., Thursday, March 5, 2020
Science 110

Present: Dave Clarke, Jodi Dawson, Elaine Eldridge, Tim Frisbie, Katie Gale, Mike Graves, Michelle Knudsen, Michele Korkowski, Dr. Peretti, Dr. Perlas, Charlie Roche, and Dennis Roberts

Absent: Suzanne Clark and Mark Klever

1. Approval of Minutes –February 13, 2020

A motion was made and seconded (Roche/Korkowski) to approve the minutes. Amend the dates in Item #3, Information Regarding the Cannabaceae Studies Conference, from April 2nd and April 3rd to April 3rd and 4th. Motion carried.

2. Course Approvals – Revise a Credit Course

A motion was made and seconded (Roche/Gale) to approve agenda items A-J collectively. Item # i, ADJ 2526 and Item # j, ADJ 2528 were missing textbooks so Mike will approve all ADJ courses after Michelle makes the necessary corrections. Motion carried.

a. ADJ 1001 - Introduction to Administration of Justice - w/DE

- Reason for update: 2-year update
- Distance Education language updated
- Distance Education Delivery Method removed: 2-way video/audio
- Approved

b. ADJ 1503 - Legal Aspects of Evidence - w/DE

- Reason for update: 2-year update
- CSLO's updated
- Distance Education language updated
- Distance Education Delivery Method removed: 2-way video/audio
- Approved

c. ADJ 1505 - Criminal Investigation – w/DE

- Reason for update: 2-year update
- Distance language updated
- Approved

d. ADJ 1517 - Community and the Justice System – w/DE

- Reason for update: 2-year update
- CSLO's updated
- Distance Education language updated
- Distance Education Delivery Method removed: 2-way video/audio
- Approved

e. ADJ 2002 - Concepts of Criminal Law – w/DE

- Reason for update: 2-year update
- Distance Education language updated
- Distance Education Delivery Method removed: 2-way video/audio
- Approved

f. ADJ 2522 - California Statutory Law – w/DE

- Reason for update: 2-year update
- Distance Education language updated
- Distance Education Delivery Method removed: 2-way video/audio
- Approved

- g. ADJ 2524 - Introduction to Corrections – w/DE**
 - Reason for update: 2-year update
 - SAM Code updated: Possibly Occupational to Clearly Occupational
 - Textbook updated
 - Distance Education language updated
 - Distance Education Delivery Method added: Hybrid (less than 51% online)
 - Approved
- h. ADJ 2525 - Juvenile Procedures – w/DE**
 - Reason for update: 2-year update
 - Textbooks updated
 - CSLO's updated
 - Distance Education language updated
 - Distance Education Delivery Method removed: 2-way video/audio and Internet Simultaneous
 - Approved
- i. ADJ 2526 - Criminal Court Process – w/DE**
 - Reason for update: 2-year update
 - Textbooks updated
 - CSLO's updated
 - Distance Education language updated
 - Distance Education Delivery Method removed: 2-way video/audio
 - Approved
- j. ADJ 2528 - Criminology – w/DE**
 - Reason for update: 2-year update
 - Textbooks updated
 - CSLO's updated
 - Distance Education language updated
 - Distance Education Delivery Methods changed from: 2-way audio/video, Internet Delayed and Hybrid (51% or more online) to Internet Delayed, Hybrid (51% or more online) and Hybrid (less than 51% online)
 - Approved
- k. BA 1024 - Beginning Spreadsheets – w/DE**
 - Reason for update: Added Distance Education Hybrid
 - Approved
- l. BA 1524 - Intermediate Spreadsheets – w/DE**
 - Reason for update: Added Distance Education Hybrid
 - Approved
- m. CHEM 2929 - Special Studies – without DE**
 - Reason for update: 3 year update
 - Request for Transferability changed from: Transferable to CSU only to Transferable to both UC and CSU
 - Course Description updated
 - Course Duration (weeks) changed from: 18 to 16
 - Total Lab Hours changed from: 54 to 3
 - CSLO's updated
 - Approved

n. PHYS 1010 - Conceptual Physics – w/DE

- Reason for update: adding Distance Education
- Distance Education language updated
- Distance Education Delivery Methods added: 2-way video/audio, Internet Delayed, Hybrid (51% or more online) and Hybrid (less than 51% online)
- *This course was sent back to the originator and tabled due to incorrect SLO's. Jodi has the previous COR and will look to see what the SLO's should be*

o. WELD 0957 - Power Plant and Field Pipe Welding I - without DE

- Reason for update: 3 year update
- Approved

3. Program Approval Process AP 4020 (final draft) – Graves

Mike will provide a revised draft of AP 4020 to Instruction Council so they can put it into the correct format. He will take the feedback from those who sent in comments and put a draft copy together. He then will forward the draft to Dr. Perlas to take to Instruction Council and cc the Committee early next week. Elaine stated that she talked to Matt Coombs and once we know what the process is going to be and it gets final approval then she can build the program workflows.

4. Other

The deadline for submission of courses this spring has been changed from Monday, March 30, 2020 at 5:00 p.m. to Friday, April 3, 2020 at 5:00 p.m.

When revising courses, faculty need to put a reason for the changes in the comment boxes. Mike will send an email to faculty informing them to do so. He will also let them know that Michelle Knudsen is the new Articulation Officer and Dave Clarke is the new General Education reviewer.

Dr. Perlas stated that they are going to start working on a plan regarding the Coronavirus. She informed the Committee that they should be in the loop in case there's a need to do addendums for emergency approvals for Distance Education classes in case of campus closure. The Committee might want to consider having this discussion at one of the future meetings.

5. Adjournment

The meeting adjourned at 8:35 a.m.