

**CURRICULUM COMMITTEE AGENDA  
MEETING NO. 2**

**Tuesday, September 8, 2020  
2:30 p.m. – 3:30 p.m.  
ZOOM Mtg. No -- 91022817170**

- I. **Approval of Minutes** – September 1, 2020 – Will be emailed.
  
- II. **Course Revisions**
  - a. COMS 1700 – Introduction to Mass Media
    - i. Course description updated
    - ii. Prerequisites
    - iii. Methods of Evaluation
    - iv. CSLOs
    - v. Course Outline
  
  - b. EMS 0954 – Paramedic 1A - Theory
    - i. Areas Revised: Grade Option, DE Addendum, # of Retakes, Hours, Units, Faculty, Load, Prerequisite, Limitation on Enrollment, Methods of Evaluation, Textbooks, CSLOs, DE Delivery Methods (Substantial Change)
  
  - c. EMS 0955 – Paramedic 1B-Theory
    - i. Areas Revised: DE Addendum, Hours, Units, Faculty Load, Methods of Evaluation, Textbooks, CSLOs, DE Delivery Methods (Substantial Change)
  
- III. **16 Unit Certificate Issues** (Perlas) – attachment
  
- IV. **Interstate Passport Certificates** (Perlas) -- attachment
  
- V. **Elumen Updates**
  - a. Course Deactivation
    - i. Terms Used in Elumen
      1. **Deactivating a Course** – Course remains in the system to preserve any connections to assessment of SLOs or Catalogs. Course cannot be scheduled and will pull into the catalog.  
  

Note: If the course needs to be reactivated, it will require a new course to be submitted in Elumen. The same course number and information can be used by pulling up the course history.
  
  - b. Course Inactivation – Course remains part of the roster of classes, will be included in the catalog and may be scheduled.
  
  - c. Review Newly Created Deactivation Workflow in Test Elumen

d. New Feature – In Workflow Bar

vi. **Other**

vii. **Adjournment**