

**COLLEGE OF THE SISKIYOU**

**CURRICULUM COMMITTEE MEETING – MEETING NO. 10 -- MINUTES**

*2:30 p.m., Tuesday, November 20, 2020*

*ZOOM*

**Present:** Neil Carpentier-Alting, Suzanne Clark, Dave Clarke, Elaine Eldridge, Edward Kephart, Mark Klever, Katie Elwood (Chair), Michelle Knudsen, Michele Korkowski, Nancy Miller, Charlie Roche, Dr. Perlas, Valerie Roberts

**Absent:** None

I. **Approval of Minutes** – November 10, 2020

It was moved and seconded (Carpentier-Alting/Clarke) approved the minutes. The motion carried unanimously.

II. **New Credit Course**

- a. KINE 1003 – CPR, First Aid, and Emergencies
  - i. Effective Date: Fall 2021
  - ii. Submission Rationale: New Course – Improvement to Course of Study; Additional course for ADT in Kinesiology major

It was moved and seconded (Clarke/Kephart) approved KINE 1003. The motion carried unanimously.

III. **Course Deactivation for Information** (Elwood)

- a. ENGL 1004 – Technical Writing
  - Effective Date: Spring 2021
  - Deactivation Rationale: Technical Writing should be deactivated because it hasn't been offered for many semesters and there is no plan to offer it in the near future. It will impact our GE Area 4a as an option for students to meet the Written Language requirement.
- b. ENGL 0897 – Thinking Critically about Student Services
  - Effective Date: Spring 2021
  - Deactivation Rationale: Thinking Critically about Student Success should be deactivated because it has never been offered and there is no plan to offer it in the near future. It will have no impact on programs.
- c. ENGL 0898 – Resources for Literacy and Composition
  - Effective Date: Spring 2021
  - Deactivation Rationale: Resources for Literacy and Composition should be deactivated because it has never been offered and there is no plan to offer it in the near future. It will have no impact on programs.

d. PSY 1070 – Understanding the Aging Brain of Older Adults

Effective Date: Spring 2021

Deactivation Rationale: Understanding the Aging Brain of Older Adults course should be deactivated because it does not contribute to earning an AA or AA-T in Psychology. It also has not been offered in the last couple of years since the former Director of Non-Credit, Kim Freeze, left and there is no plan to offer it in the near future.

Deactivating this course will not impact any programs, although I'm unsure of its current status as a requirement for non-credit instructors who are teaching older adults.

e. SOC 1031 – Women in Religion, Mythology, and Spirituality

Effective Date: Spring 2021

Deactivation Rationale: Women in Religion, Mythology, and Spirituality should be deactivated because it has not been offered for at least 5 years and there is no plan to offer it in the near future.

Deactivating this course will have no impacts on any programs. It is not required in order to receive an AA-T in Sociology and is not listed as part of any transfer requirements.

f. SOC 1032 – Earth Wisdom: Women, Nature and the Environment

Effective Date: Spring 2021

Deactivation Rationale: Earth Wisdom: Women, Nature, and the Environment should be deactivated because it has not been offered for at least 5 years and there is no plan to offer it in the near future.

Deactivating this course will have no impacts on any programs. It is not required in order to receive an AA-T in Sociology and is not listed as part of any transfer requirements.

g. SOC 1033 – Marriage and Family

Effective Date: Spring 2021

Deactivation Rationale: Marriage and Family course should be deactivated because it has not been offered for at least 5 years and there is no plan to offer it in the near future.

Deactivating this course will have no impacts on any programs. It is not required in order to receive an AA-T in Sociology and is not listed as part of any transfer requirements.

h. SOC 1035 – Intro to Women's Studies

Effective Date: Spring 2021

Deactivation Rationale: Intro to Women's Studies course should be deactivated because it has not been offered for at least 5 years and there is no plan to offer it in the near future.

Deactivating this course will have no impact on any programs. It is not required in order to receive an AA-T in Sociology and is not listed as part of any transfer requirements.

i. SOC 1036 – Women and Creativity

Effective Date: Spring 2021

Deactivation Rationale: Women and Creativity course should be deactivated because it has not been offered for at least 5 years and there is no plan to offer it in the near future.

Deactivating this course will have no impact on any programs. It is not required in order to receive an AA-T in Sociology and is not listed as part of any transfer requirements.

j. SOC 1037 – Women in Midlife: Transition and Passage

Effective Date: Spring 2021

Deactivation Rationale: Women in Midlife: Transition and Passage course should be deactivated because it has not been offered for at least 5 years and there is no plan to offer it in the near future.

Deactivating this course will have no impact on any programs. It is not required in order to receive an AA-T in Sociology and is not listed as part of any transfer requirements.

The above deactivated courses were provided for information.

IV. **Curriculum Committee Representative for On-Line Catalog Taskforce**

Nancy asked for a volunteer from the Curriculum Committee to serve on the On-Line Catalog Taskforce. This group will be providing input for this project. Most of their work will be done in the next 2-3 months. Neil Carpentier Alting volunteered to be the Curriculum Committee representative.

It was suggested that Jude Baldwin also be considered as a member of the Task Force.

V. **Process/Notification of Counseling/Advising/Registration re: Curricular Changes**

A process of notification and changes to courses and programs need to be shared with other departments and a process is needed. After discussion, it was decided the first there was a need to identify which type of curricular changes and then who needs the information.

For examples:

- Course Deactivations
- New or Revised Courses
  - Changes to pre-requisites/advisories
  - Changes to GE Courses
- Program Deactivations (AA, AS, Transfer Degrees, COAs)
- Program Revisions

A question was raised about how we ensure that accurate programs are in the catalog and on our checklists. It was noted that checklists should not be updated until approval is received from the Chancellor's Office.

**VI. Adjournment**

The meeting was adjourned at 1:00 p.m.