



Distance Learning Committee
College of the Siskiyous, 800 College Avenue, Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES

Tuesday, May 9, 2023

3:00-4:00 pm, DLC 4

A. PUBLIC COMMENT

1. None

B. APPROVAL OF MINUTES

1. Review and approve minutes from April 11 meeting: Thomsen moved/Baldwin second. No discussion; minutes approved without changes.

C. ACTION / DISCUSSION ITEMS

1. Approvals
 - a. DL Addendum Language (Thomsen/Fernandez): Bellamy moved/Baldwin second. The Committee discussed the DL language that will be entered into eLumen by Fernandez over the summer.
 - b. RSI Guidelines (Zeller/Bellamy): Thomsen moved/Baldwin second. The committee reviewed the second draft of the RSI guidelines, made small editing comments. Bellamy will revise and submit. These guidelines will go into the DL Handbook, and will be used by Departments to create department-level examples.
2. Discussion
 - a. Ongoing PD requirement: committee discussed the draft document presented by Fernandez; provided clarifying language and additional examples. Fernandez to revise as suggested and put into the DL Handbook/Canvas Shell update over the summer.
 - b. CBA language/Online Evaluation (Fernandez/Kenny): not discussed.
3. Information:
 - a. Canvas Credentials: Fernandez shared that Canvas Credentials was funded and that work on a pilot would begin in the fall.
 - b. Local POCR: Fernandez shared that local POCR was going well and that we are on track to become locally certified by June 2023.

D. CLOSED SESSION

1. None

E. ADJOURNMENT

1. 4pm
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Distance Learning Committee:
Chair: Maria Elena Fernandez,
DE/Instructional Design Coordinator

Voting Members:
Jude Baldwin (LIB)
Sean Kenny (ART)
Elizabeth Carlyle (MLAN)
Dr. Michael Tischler (LAS)
Dir. SAS: Vacant

Alison Varty (SCI) Sabbatical Leave
Carly Zeller (ASC)
Dr. Sherice Bellamy (BUS)
Kirk Thomsen (EMS)

Non-voting Members:
Anne-Marie Kuhlemann, DL Admin Coordinator
Valerie Roberts, Dean LAS and Student Success

Name	Attendance
Maria Elena Fernandez	X
Sean Kenny	X
Carly Zeller	A
Mike Tischler	A
Jude Baldwin	X
Elizabeth Carlyle	X
Sherice Bellamy	X
Kirk Thomsen	X
Alison Varty	On Sabbatical
Valerie Roberts (NV)	X
Anne-Marie Kuhlemann (NV)	X