



Distance Learning Committee
College of the Siskiyous, 800 College Avenue, Weed, CA 96094

DISTANCE LEARNING COMMITTEE MINUTES
Tuesday, Sept 10, 2024
2:30-3:30 pm, DLC 4

Members Present: Maria Elena Fernandez, Carly Zeller, Elizabeth Carlyle, Sherice Bellamy, Alison Varty, Anne-Marie Kuhlemann

Absent: Jude Baldwin, Kirk Thomsen, Valerie Roberts

A. PUBLIC COMMENT

1. None

B. APPROVAL OF MINUTES

1. Review and approve minutes from April 9 meeting: Zeller/Carlyle Second. No discussion.
Unanimous approval.

C. ACTION / DISCUSSION ITEMS










1. Approve
 - a. Meeting frequency and schedule 24-25: reapproval for Second Tuesday of the month, DLC 4, **2-3 pm**, with Zoom option. Fernandez to update calendar invite.
2. Discussion
 - a. OTE/Flex Ideas:
 - i. Zoom sessions for RSI, Accessibility, and Canvas Design
 - ii. Creating Videos: Introduction and Content
 - iii. PlayPosit Trainings from CCC Tech Center
 - iv. Pronto
 - v. Peer Review and Groups in Canvas
 - b. DL Handbook review: reassigned handbook sections for review at next several meetings
 - i. Copyright (Jude Baldwin)
 - ii. Accessibility (Sherice Bellamy)
 - iii. RSI (Regular and Substantive Interaction) (Liz Carlyle)
 - iv. Required Online Course Elements (Carly Zeller)
 - v. Academic Honesty (Everyone)
 - vi. Instructional Duties (Alison Varty)
 - c. NI Program Review
 - i. Fernandez to review data and begin drafting NI Program Review
 - d. ACCJC Rubric—tabled due to lack of time

D. INFORMATION / CLOSED SESSION

1. None

E. ADJOURNMENT

1. 3:30 pm

| Name | Attendance |
|---------------------------|---|
| Maria Elena Fernandez |  |
| Carly Zeller |  |
| Jude Baldwin |  |
| Elizabeth Carlyle |  |
| Sherice Bellamy |  |
| Kirk Thomsen |  |
| Alison Varty |  |
| Valerie Roberts (NV) |  |
| Anne-Marie Kuhlemann (NV) |  |