

**Diversity Committee Meeting Agenda
October 14, 2016
10:00 A.M. ~ Board Room**

Distribution List:

Melissa Green
Michele Banner
Wenli Chang
Shannon Eller
Michelle Knudsen

Pat Kushwara
Theresa Richmond
Bart Scott
Calvin Wagner
Stephanie Wroten

- I. Approval of Minutes (Sept.)**
- II. Review and modify survey questions from Berkley's Diversity Survey –**
Incorporate getting “the pulse” on the mind set as a college. Decide if we want two surveys: one for students and one for instructors/staff.
 - Theresa will send out the questions to the group.
- III. Discuss UC Davis Extension Training Course**
 - Shannon will bring more info.
- IV. Define how we are going to implement a plan to reach students for survey participation.**
 - Shannon spoke with Beckie and maybe only ten students will need accommodation, and a temporary link can be put in Everbridge so students can take the survey on their iPhone.
 - A temporary Everbridge link can be placed on the COS website - students can link to survey monkey via the website at a kiosk.
- V. Define specific dates and times for the survey - make arrangements for kiosks to be set up in specific areas.**
- VI. Include an ASB member to be on the board.**
 - Calvin Wagner will be our student representative.
- VII. Other**
 - Should we meet weekly until the survey is complete?

Future Agenda Topics

2016-17 Meetings

September 23, 2016
October 6, 2016
October 21, 2016
November 4, 2016