

Diversity Committee Meeting Minutes
October 06, 2016
10:00 A.M. ~ Board Room

Distribution List:

- | | |
|------------------|--------------------|
| ✓ Melissa Green | ✓ Michelle Knudsen |
| ✓ Michele Banner | ✓ Pat Kushwara |
| Wenli Chang | ✓ Theresa Richmond |
| ✓ Shannon Eller | ✓ Stephanie Wroten |

- I. Approval of Minutes (September, 23)**
- II. Review and modify survey questions from Berkley's Diversity Survey –**
Incorporate getting “the pulse” on the mind set as a college. Stephanie talked about a recent accreditation meeting where students were asked specific questions about their satisfaction; areas of concern for students seemed to be predominantly financial aid, lack of activities, and a feeling of not being heard or cared about.
- III. Decide if we want two surveys: one for students and one for instructors/staff.**
 - Shannon commented that students would be more likely to complete a shorter survey, while faculty and staff would be inclined to give more details.
 - Theresa will send out the questions to the group.
 - Ask Sunny Greene for 2010 survey
- IV. Discuss UC Davis Extension Training Course**
 - Shannon will bring more info.
- V. Define how we are going to implement a plan to reach students for survey participation.**
 - Shannon spoke with Beckie and approximately ten students will need accommodation.
 - A temporary link can be put in Everbridge so students can take the survey on their iPhone.
 - A temporary Everbridge link can be placed on the COS website - students can link to survey monkey via the COS website at a kiosk.
 - Survey is not for on-line only students.
 - Provide a raffle for a give-a-way: Book Store gift, Meal Ticket, Extra Credit, Amazon Gift Card...
- VI. Define specific dates and times for the survey - make arrangements for kiosks to be set up in specific areas.**
 - Utilize lists of students in special programs – check for overlapping students.
 - Set up kiosks in special program areas - EOPS, SSS, DSPS
 - The Student Center.
 - Athletic Departments.
 - Date to be determined.
- VII. Include an ASB member to be on the board.**
 - Calvin Wagner will be our student representative.
- VIII. Other**

Future Agenda Topics

2016-17 Meetings

September 23, 2016

October 6, 2016

October 14, 2016

October 21, 2016

October 28, 2016

November 4, 2016