

**COLLEGE OF THE SISKIYOUUS**  
**INSTRUCTION COUNCIL MINUTES – MEETING #4**

*Friday, January 23, 2015*

*Board Room*

**Present:** Brian Busk, Neil Carpentier-Alting, Dave Clarke, Vickie Donaldson, Jenny Heath, Eric Houck, Steve Reynolds, Dennis Roberts, Valerie Roberts, Bart Scott, Nancy Shepard, Greg South, Bob Taylor, Dennis Weathers

**Absent:** Chris Vancil

- Item 1.        Approval of Minutes from Meeting 3  
The minutes from meeting #3 were approved as read.
- Item 2.        Application for College Credit by Course Challenge  
The student petitioned to challenge FCS 1011 – Nutrition. Michael Altman teaches this course online, but this will be his last semester teaching for us. We will start offering this class on campus beginning fall 2015. Mr. Altman will administer the challenge exam for the student. IC was in favor of allowing the student to challenge the course.
- Item 3.        Instruction Council Goals for 2014-2015  
No goals were forwarded to the Academic Affairs Office since the initial conversation in December. Instead of goals, IC will follow their mission statement. Nancy Shepard will post the IC mission statement on the web.
- Item 4.        Prioritize Instructional Equipment Needs  
The instructional equipment request list was incomplete. The library, tech services and a chemistry request were not on the list. Vickie will put all of the requests on one list and send it to IC so that the list can be discussed and prioritized at the next meeting. The ECE request for VC equipment will be deleted from the list as this should be in coordination with IT. This list will need to be integrated with last year’s District-wide instructional equipment list.
- Item 5.        Prioritizing New Faculty Hires  
The faculty positions were briefly discussed.  
**English instructor, Basic Skills** – no grant money to pay for this, district funded, on the list last year. Ranked as a “1” in the LAS area.  
**Counselor** – will be 100% grant funded and was on the list last year as well. Ranked as a “1” in the counseling area.  
**Math instructor** – district funded, on the list last year. Ranked as a “3” in the LAS area.  
**Math instructor** – district funded, on the list last year. Ranked as a “3” in the LAS area.  
**PE/Kinesiology instructor** – this will be a generalist position, district funded. Currently 89.4 FTE is taught by part-time PE instructors. Ranked as a “1” in the PE/Kinesiology area.

Item 5. Prioritizing New Faculty Hires - Continued

**Welding instructor** – district funded, currently 46 FTE taught by part-time instructors, on the list last year. Ranked as a “1” in the CTE area.

**Added to the list—English Composition instructor** – district funded, on the list last year. Ranked as a “2” in the LAS area.

In addition to these seven requests, Greg indicated that a Fire and a Nursing instructor are needed and these two will be advertised. Since the counselor position is 100% grant funded, it will probably also be advertised. Greg is not sure how many instructors the District will try to recruit. IC would like more information on each position before they rank them. It was suggested that the following data be collected: FTEF, FTES, LHE, if the position replaces something else, narrative on why we need a FT rather than PT instructor, FTES trend in the discipline and if the new hire would affect the AD-T. A form will be generated and this item will be discussed again at the next meeting.

Item 6. Meeting Time for Instruction Council

Instruction Council meetings will begin meeting on Fridays at 2PM. Vickie will make this change on the make-a-meeting request.

Item 7. Other

No other items were discussed.

The meeting adjourned at 9:00 a.m.