

**COLLEGE OF THE SISKIYOU
INSTRUCTION COUNCIL NOTES – MEETING #8**

Friday, March 22, 2019

Board Room

Present: Carole Bogue, Liz Carlyle, Vickie Donaldson, Elaine Eldridge, Katie Gale, Bethany Golly, Mark Klever, Tyler Morrison, Kim Parham, Nathan Rexford, Valerie Roberts, Chris Wehman, Zack Zweigle

Absent: Jude Baldwin, Cora Brownell, Dennis Roberts

Item 1. Approval of Notes from March 1, 2019

Motion to approve the notes from the meeting on March 1, 2019 (Golly/Morrison). All in favor.

Item 2. Administrative Procedures/Board Policies

a. **AP 3750 – Use of Copyrighted Material:** The following changes were recommended-

- Page 1, first paragraph, last sentence to read, “Signs posted in campus public copy areas....”
- Page 3, 4th bullet under Online Course, delete “retention of the”

Motion to approve the AP with the changes above and forward to College Council (VRoberts/Rexford). All in favor.

b. **BP 3750 – Use of Copyrighted Material:** The following changes were recommended-

- Second paragraph, add “...post signs in public copy areas...”

Motion to approve the AP with the changes above and forward to College Council (Gale/Klever). All in favor.

c. **BP 4030 – Academic Freedom:** The following change was recommended-

- Page 2, remove item F and add it to AP 3900.

Motion to approve the BP with changes and forward to College Council (Gale/Golly). All in favor.

d. **AP 4050 – Articulation:** Motion to approve the AP with no change and forward to College Council (Rexford/VRoberts). All in favor.

e. **AP 4235 – Credit by Examination:** The following changes were recommended—

- Page 2, last two bullets have been deleted and should be added to AP 4237.
- Page 3, first bullet has been deleted and should be added to AP 4237.

Motion to approve the BP with the changes above and forward to College Council (Morrison/Gale). All in favor.

f. **AP 4237 – Transfer Credit:** The following changes were recommended –

- Page 2, Item C2, delete (AP 4235) and add language from AP 4235.
- Page 3, Item C3, delete (AP 4235) and add language from AP 4235.

- Page 3, Item C4, delete (AP 4235) and add language from AP 4235.

Motion to approve the AP with the changes above and forward to College Council (Gale/Carlyle). All in favor.

g. **AP 4260 – Prerequisites and Co-requisites:** The following changes were recommended –

- Page 1, add paragraph from page 2 (2A Verification of meeting a prerequisite or co-requisite) below the first paragraph on page 1. Last sentence, change fess to fees.
- Page 4, item 5, second sentence, change perquisite to prerequisite (appears 2 times).
- Page 6, last line on the page, check to see if this language is from Title 5.

Motion to approve the AP (Rexford/Klever). Motion to revise the original motion and table the AP until Title 5 language is checked (Klever/VRoberts). All in favor.

Item 3. Guided Pathways Update

Guided Pathways is in the middle of year 1 implementation. The focus of year 1 is pillar one, but also laying the groundwork for pillars 3 and 4. On March 5, full-time faculty and the administrators got together to work on GP. An e-mail will be sent out today to remind faculty to turn in their program maps. The program maps will help guide how we schedule classes. Pillar 3 is the base camp initiative. Regina Weston has taken the lead on this. We will need to find space to house base camp. Pillar 4 is IT. We may have funds available to update our website. We are also looking at single sign-on which will make it easier for students to log in to their email. Shasta College does not assign email addresses to their students and the students may use any email address they would like, but they are required to sign a digital waiver.

Item 4. Draft of Institutional Master Plan

The draft of the institutional master plan was distributed for information only. The focus areas reflect the vision of success. COS followed the Grossmont College model. The Education Plan, Student Services Plan, Technology Plan and Facility Plan all feed into the institutional master plan.

The meeting adjourned at 12:16 pm.