



**Instruction Council Meeting**

Meeting Date: Feb 4, 2021

Meeting Time: 12PM-2PM

Location: ZOOM

Present: Roberts, V., Craddock, A., Baldwin, J., Rexford, N., Elwood, K., Van Alfen, C., Oreck, A., Carpentier-Alting, N., Chang, W., Roche, C., Klever, M., Dutcher D.

Topic	(I) Information/ (A) Action
<p><b>Welcome and Announcements</b>  <b>Approval of the Dec. 17<sup>th</sup> notes</b></p> <p><b>Old Business</b></p> <p><b>New Business</b></p> <p>I. AP 5203-Lactation Accommodation</p> <p>II. New Program Pre-Approval Form</p> <p>III. Other?</p>	<p><b>Welcome and Announcements</b>  <b>Approval of the Dec. 17<sup>th</sup> notes</b></p> <p><b>Old Business</b>            Van Alfen Moves. Andrea 2<sup>nd</sup>. All approved</p> <p><b>New Business</b></p> <p>I. AP 5203-Lactation Accommodation            Do we need to specify a ‘time-limit’ to indicate ‘reasonable about of time’? For example, students who ‘need’ to pump during an exam should make plans that do not disrupts exam time. It was discussed that this AP is a Federal requirement. Faculty should have the conversation with their students and develop an agreement.  <b>ACTION: Char to ask Melissa if students are informed that they should communicate with their instructors in making appropriate lactation arrangements and, if this should be included in the AP. Char will bring back feedback.</b></p> <p>II. New Program Pre-Approval Form            There’s a Program Approval sub-committee that is working on an approval process. It was recommended that this form be reviewed by the sub-committee. The form would be presented as information only at Curriculum.  <b>ACTION: Program Approval Sub-committee will review the form and provide feedback to Instruction Council.</b></p>

<p><b>20-21 Instruction Council Goals</b></p> <p><input type="checkbox"/> Review and update, as needed, BP/APs</p> <p><input checked="" type="checkbox"/> Make recommendations on 2-year Academic Calendar</p> <p><input type="checkbox"/> Practice Equity-Centered Decision Making</p> <p><input type="checkbox"/> Address follow-up Items and complete action items</p> <p><b>Adjourn</b></p> <p><b>Future Items:</b></p> <p>IV. Follow-up regarding AP 4610 Instructional Service Agreements – Administrative Services (I)</p>	<p>III. Other?</p> <p><b>20-21 Instruction Council Goals</b></p> <p><input type="checkbox"/> Review and update, as needed, BP/APs</p> <p><input checked="" type="checkbox"/> Make recommendations on 2-year Academic Calendar</p> <p><input type="checkbox"/> Practice Equity-Centered Decision Making</p> <p><input type="checkbox"/> Address follow-up Items and complete action items</p> <p><b>Adjourn 12:18pm</b></p> <p><b>Future Items:</b></p> <p>Follow-up regarding AP 4610 Instructional Service Agreements – Administrative Services (I)</p>
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