

**CHAPTER 4: ACADEMIC AFFAIRS  
ADMINISTRATIVE PROCEDURE NO.: 4222**

**COLLEGE OF THE SISKIYOU**

**Procedure Manual**

**Title:** Remedial Coursework

**Adoption Date:** XXX

**Review Date:** XXX

**Revision Date:** 3/2/10; April 9, 2013; October 13, 2015, XXX

**Responsible Date:** Vice President, Academic Affairs

**Responsible Office:** ~~Vice President, Instruction Office~~

**Policy Reference:** Title 5, Section 55035; ACCJC Accreditation Standard II.A.4

**Definition**

“Basic skills coursework” or “Remedial coursework” ~~consists of pre-collegiate basic skills courses~~ refers to non-degree applicable pre-collegiate level coursework.

A student’s need for remedial coursework shall be determined using ~~multiple measures appropriate assessment instruments, methods, or procedures.~~ In accordance with the requirements of the California Community Colleges Chancellor’s Office (CCCCO) and AB 705, students will be placed into English and mathematics courses using high school transcript information (coursework completed, GPA, grades earned). An interview with the student will also be conducted.

It is the intent of the District to maximize the probability that a student will enter and complete transfer-level coursework in English and mathematics within a one year timeframe. In accordance with the requirements of the CCCC and AB 705, the District will not require a student to enroll in remedial English or mathematics coursework that lengthens their time to complete a degree unless placement research (including consideration of high school grade point average and coursework) shows that those students are highly unlikely to succeed in transfer-level coursework in English and mathematics. A student may be required to enroll in additional concurrent support, including additional language support for English as a Second Language students, during the same semester that they take a transfer-level English or mathematics course, but only if the College determines the support will increase their likelihood of passing the transfer-level English or mathematics course.

The College shall minimize the impact on student financial aid and unit requirements for the degree by exploring embedded and low or noncredit support options. With current revisions to English and mathematics curriculum, ~~no student shall can receive~~ earn more than 30 semester units for remedial coursework from College of the Siskiyous. If, for any reason, ~~a~~ student who exhausts this unit limitation with transfer credits, they shall be referred to appropriate adult noncredit education services.

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The following students are exempted from the limitations on basic skills or remedial coursework:

- Students enrolled in one or more courses of English and a Second Language (ESL);
- Students identified by the district as having a learning disability as defined in title 5 section 56036

~~A student who successfully completes remedial coursework or who demonstrates skill levels which assure success in college-level courses may request reinstatement to proceed with college-level coursework.~~

~~Students enrolled in one or more courses of English as a second language and students identified as having a learning disability are exempt from the limitations of this procedure.~~

~~Students who demonstrate significant, measurable progress toward development of skills appropriate to enrollment in college-level courses may be granted a waiver of the limitations of this procedure.~~

~~The COS catalog shall include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.~~

The current catalog statement (as of the revision date of the AP) reads:

[www.siskiyous.edu/bpap/procedures/academic/AP4225.pdf](http://www.siskiyous.edu/bpap/procedures/academic/AP4225.pdf)

Students can earn no more than 30 semester units of credit for remedial coursework (Title 5, section 55035). English as a Second Language (ESL) students and students identified by the District as having a disability are exempted from this limit. More information about course limitations and a waiver of this limitation clause can be obtained online or by contacting the Counseling and Student Support Program Office at (530) 938-5353.

**Commented [RV1]:** This refers to a waiver of limitation that may be issued for students who show significant, measurable progress toward development of skills appropriate to enrollment in degree-applicable credit courses (per title 5). Given that our students will never be in that situation, I think we can strike this section.

**Commented [RV2]:** Moved to section discussing unit limitations.

**Commented [RV3]:** This also refers to a waiver of limitation that may be issued for students who show significant, measurable progress toward degree-applicable credit courses (per title 5). I'd recommend striking this section too.