

INTEGRATED PLANNING & BUDGET COMMITTEE MINUTES (Approved September 7, 2018)

Wednesday August 29, 2018
3:30 to 5 p.m.
Board Room

✓Darlene Melby (Co-Chair)
✓Jayne Turk (Co-Chair)
✓Kevin Broussard
✓Rhonda Brown
Crystal Fahey
✓Donna Farris
✓Melissa Green
✓Desiree Kaae (Minutes)
✓Wayne Keller
Michelle Knudsen
✓Dennis Roberts
Cheryl Rosen
✓Dr. Stephen Schoonmaker (Ex officio)
✓Mike Tischler
Alison Varty
✓Dr. Zachary Zweigle
✓Jesse Mullin
Resources:
✓Kent Gross
Nathan Rexford

Committee's Charge:

The Integrated Planning and Budget Committee supports student learning by ensuring that budgeting at College of the Siskiyous is prioritized in way that meets the institution's short and long-term strategic plans. The committee accomplishes this by serving as the primary body in the creation or recommendation of budget assumptions, budgets, and short and long-term plans that further the mission of the College. The recommendations of the Integrated Planning and Budget Committee will be sent to College Council.

Item 1. Approve 2018-2019 Proposed Final Budget

Melby/Gross

MSP (Farris/Broussard) to approve the proposed 2018-2019 Final Budget.

10 – Ayes

0 – Noes

1 – Abstain

4 – Absent

Kent Gross explained the variances in the proposed 2018-2019 Final Budget compared to the Tentative Budget. The majority of changes from the Tentative Budget to the Final Budget related to increased revenue resulted from the new student centered funding model and the addition of the San Francisco Police Academy classes. These revenue increases are offset primarily by an increase in part-time faculty, other personnel costs and operational expenses. These changes in revenues and expenses reduced the deficit by \$261,402 from (\$361,543) to (\$100,141).

Darlene Melby presented the proposed 2018-2019 Final Budget. She discussed the various funds and the changes made to each fund since the tentative budget. For funds other than the General Fund, she stated that, while there were no material operational changes since the Tentative Budget, there were additional payroll/benefits expenses due to negotiations with CSEA.

Mike Tischler asked about the significant increase in the adjunct budget which Dr. Scott replied that this was related to the new police academy and non-credit courses.

Darlene Melby reported on the updated status of the CQIP Requests and detailed each of the items outlined in the CQIP Report.

Darlene Melby explained the new funding model implemented by the State of California and the three different components that drive the College's apportionment and opportunities in the coming year.

Item 2. Other

There were no other items to discuss.

Item 3. Adjournment

The meeting was adjourned at 4:44 pm.