



INTEGRATED PLANNING & BUDGET COMMITTEE MINUTES

**Friday, November 15, 2019
1:30 pm to 3:00 pm
Weed Campus Board Room
&
Yreka Campus Room 8**

Membership

- | | | |
|----------------------------|-------------------------|--|
| ✓ Darlene Melby (Co-Chair) | ✓ Jayne Turk (Co-Chair) | ✓ Dr. Stephen Schoonmaker (Ex officio) |
| ✓ Rhonda Brown 1:51 pm | Michelle Knudsen | ✓ Desiree Kaae (Minutes) |
| ✓ Neil Carpentier-Alting | ✓ Dr. Burton Peretti | |
| Crystal Fahey | Veronica Rivera | Resources |
| ✓ Donna Farris | ✓ Dennis Roberts | ✓ Kent Gross |
| Maria Fernandez | ✓ Cheryl Rosen | Wayne Keller |
| ✓ Melissa Green | ✓ Dr. Mike Tischler | ✓ Dr. Nathan Rexford |
| Paloma Herrera-Thomas | Christina Van Alfen | |

Committee's Charge

The Integrated Planning and Budget Committee supports student learning by guiding the institution's short and long-term strategic plans and assisting in the development of responsible budgets that align resources with institutional needs. The committee accomplishes its goals through the creation, review, and recommendation of strategic plans, program reviews, and budgets. The Integrated Planning and Budget Committee forwards its recommendations to the College Council in accordance with the participatory governance process.

MINUTES

Convened at 1:32 pm

Item 1. Approval of Minutes (Melby)

- Minutes of the November 1, 2019 Meeting
MSP (Neil Carpentier-Alting/Cheryl Rosen)

6 Ayes 0 Noes 3 Abstain 7 Absent

Item 2. Personnel Information/Actions – no activity

Item 3. Guided Pathways Update (Perlas)

Dr. Char Perlas gave an update on Guided Pathways. Pillar teams have been meeting regularly, the Guided Pathways webpage on the COS site has forms, vision drafts, a funding request template, and design principles. Fall 2019 Flex Day is scheduled for Friday, December 13. Also, a replacement co-chair is needed for the steering committee.

Item 4. Faculty Prioritization Process (Perlas)

There was discussion regarding the hiring timeline for faculty, the prioritization strategy for open positions, and how this will fit into the budget timeline, program review, and CQIP process.

Item 5. CQIP Ranking and Prioritization Discussion (Turk and Melby)

Darlene Melby and Jayne Turk talked about the methodology for the CQIP Ranking process. There was discussion about transparency and creating competition within the process. Darlene Melby gave an overview of the current CQIP process. Melissa Green expressed the need for a more collaborative rather than competitive approach to the process which prompted further discussion about alternative funding to potentially offset the general fund. There was also discussion about the CQIP ranking process within the various participatory committees/councils.

Item 6. Siskiyou Promise Update (Green)

Melissa Green gave an overview of the current Siskiyou Promise program. She stressed that the demand is now exceeding resources and there needs to be changes to the program. She outlined the proposed changes and compared the Siskiyou Promise to other programs around the state. There was further discussion about the Promise as a last dollar program, the costs to be covered, and book vouchers/rentals. This will soon be rolled out to the area high schools.

Item 7. Enrollment Management Report (Green)

• Fall Enrollment Update

Melissa Green gave an overview of our fall enrollment numbers. She presented several graphs that showed current FTES compared to last year at the same time for For-Credit, Non-Credit, Community Ed and FIELD.

Item 8. Report out of College Council (Turk)

Jayne Turk shared that College Council has been focused primarily on Board Policies and Administrative Procedures. There was discussion about the council's approach for approving the policies and procedures.

Item 9. Other

Neil Carpentier-Alting encouraged everyone to come to the Addam's Family production.

Item 10. Adjourned at 3:00 pm

Future Meeting Times and Dates: 1st and 3rd Friday of the Month, 1:30 pm to 3:00 pm

August 21, 2019	January 31, 2020 (<i>in lieu of Feb 7th holiday</i>)	May 1, 2020
Joint Meeting w/College Council	February 21, 2020	May 8, 2020 (Tentative)
September 6, 2019	March 6, 2020	May 15, 2020 (Tentative)
September 20, 2019	March 20, 2020	Joint Meeting w/College Council
October 4, 2019 Cancelled	April 3, 2020 (Open Hearing, 1:30 – 3:30) 2 hrs	
October 18, 2019	President (HR, PIO, Research)/Administrative Services	
November 1, 2019	April 10, 2020 (Open Hearing, 1:30 – 4:30) 3 hrs	
November 15, 2019	Instruction w/Grants & Categoricals	
December 6, 2019	April 17, 2020 (Open Hearing, 1:30 -3:30) 2 hrs	
	Student Services w/Grants & Categoricals	

IPB Committee Information can be found at: <http://www.siskiyous.edu/committees/planningbudget>